

# Williamson County ESD # 7 Board Minutes

## February 21, 2019

President Tina Geiselbrecht –absent  
Vice President John Fenoglio-present  
Secretary Keith Couch- absent  
Treasurer Gary Davis- present (left at 6:44 pm)  
Assistant Treasurer James Daniels- present

Fire Chief Robert Shelton- present  
Administrative Assistant Amy L Crane- present  
Also present were Sandi Simpson.  
Auditor, James Medack

### **Agenda Item # 1- Call to Order.**

Vice President John Fenoglio called the meeting to order at 6:15 pm.

### **Agenda Item # 2- Citizens Address to Board.**

No Citizens addressed the Board.

### **Agenda Item #3- Board Address.**

Treasurer Gary Davis stated he needed to leave at 6:45 pm and requested agenda items 4,7,15, and 16 be addressed first.

### **Agenda Item # 4- ESD # 7 Treasurer's Report.**

Treasurer Gary Davis presented the monthly report.

### **Agenda Item # 5- Fire Chief/Administrator monthly report.**

Fire Chief/Administrator Robert Shelton presented the monthly FVFD report.

### **Agenda # 6- Reading and approval of the minutes from the meeting, January 17, 2019.**

Assistant Treasurer James Daniels made the motion to approve the minutes from January 17, 2019, as presented.

Secretary Keith Couch seconded the motion.

President Tina Geiselbrecht- absent

Vice President John Fenoglio- for

Secretary Keith Couch- for

Treasurer Gary Davis- absent

Assistant Treasurer James Daniels- for

Motion carried.

### **Agenda # 7 – Discussion, consideration, and possible action on approving the financial audit ending September 30, 2018- Medack & Oltmann, LLP.**

Treasurer Gary Davis made the motion to approve the financial audit ending September 30, 2018 presented by James Medack. Assistant Treasurer James Daniels seconded the motion.

President Tina Geiselbrecht-absent

Vice President John Fenoglio-for  
Secretary Keith Couch- for  
Treasurer Gary Davis- for  
Assistant Treasurer James Daniels- for  
Motion carried.

**Agenda # 8 – Discussion, consideration, and possible action on policies and procedures for purchasing.**  
No action was taken on policies and procedures for purchasing.

**Agenda # 9 – Discussion, consideration, and possible action on the Williamson County ESD Employee handbook.**

Secretary Keith Couch made the motion to approve the Williamson County ESD Employee handbook. Assistant Treasurer James Daniels seconded the motion.  
President Tina Geiselbrecht-absent  
Vice President John Fenoglio- for  
Secretary Keith Couch- for  
Treasurer Gary Davis- absent  
Assistant Treasurer James Daniels- for  
Motion carried.

**Agenda # 10 – Discussion, consideration, and possible action on mutual aid with Burnet County ESD 8.**  
No action was taken on mutual aid with Burnet County ESD 8.

**Agenda # 11 – Discussion, consideration, and possible action on merging the FVFD/ESD budget for 2018-2019.**  
No action was taken on merging the FVFD/ESD budget for 2018-2019 fiscal year.

**Agenda # 12 – Discussion, consideration, and possible action on the Texas County and District Retirement System.**  
No action was taken on the Texas County and District Retirement System. The company is still working on cost projections and vesting schedule.

**Agenda # 13 – Discussion, consideration, and possible action on the contract between the Florence Volunteer FD and ESD for emergency services.**  
No action was taken on the contract between the Florence Volunteer FD and ESD for emergency services. The contract needs to be reviewed and updated for volunteers.

**Agenda # 14 – Discussion, consideration, and possible action on 2017-2018 final budget-FVFD.**  
No action was taken on the 2017-2018 final budget- FVFD.

**Agenda # 15 – Discussion, consideration, and possible action on appliances for Station # 2.**  
Treasurer Gary Davis made the motion to purchase a dishwasher and vent hood not to exceed \$1,600.00. Vice President John Fenoglio stated a dishwasher is not necessary for a Fire Department. Treasurer Gary Davis amended his motion to purchase a vent hood and dishwasher or modify the cabinetry for a dishwasher not to exceed \$1,600.00. Assistant Treasurer James Daniels seconded the motion.  
President Tina Geiselbrecht-absent

Vice President John Fenoglio-for  
Secretary Keith Couch-for  
Treasurer Gary Davis- for  
Assistant Treasurer James Daniels-for  
Motion carried.

**Agenda # 16- Report of Building Committee on recent activities for Station # 2.**

Treasurer Gary Davis stated the project is approximately three weeks from completion.

**Agenda # 17- Review and approve payment of bills, as presented.**

Assistant Treasurer James Daniels made the motion to pay the bills, as presented. Secretary Keith Couch seconded the motion.

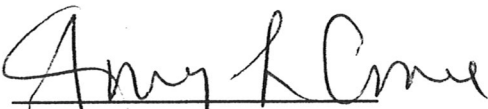
President Tina Geiselbrecht-absent  
Vice President John Fenoglio-for  
Secretary Keith Couch-for  
Treasurer Gary Davis- absent  
Assistant Treasurer James Daniels-for  
Motion carried.

**Agenda # 18- Set date, time, and location for the next meeting of the Williamson County ESD # 7.**

The regular meeting is scheduled for March 21, 2019, at 6:15 pm.

**Agenda # 19- Adjournment.**

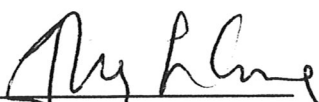
Vice President John Fenoglio adjourned the meeting at 7:32 pm.


  
Amy L. Crane, Administrative Assistant  
Williamson County ESD # 7

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Passed and approved by the Williamson County ESD # 7 Board this 21 day of March  
2019.

ATTEST:

  
Administrative Assistant, Amy L. Crane  
Page 3 of 3

  
President, Tina Geiselbrecht