

Williamson County ESD # 7 Board Minutes

June 18, 2020

President John Fenoglio- present
Vice President Sandra Simpson-present
Secretary Keith Couch- present
Treasurer Laura Anderson- present
Assistant Treasurer Amber Roberson- absent

Fire Chief Robert Shelton- present
Administrative Assistant Amy L Crane- present
Williamson County ESD No 5 Commissioner Charles Ashby and Fire Chief Mark McAdams

Agenda Item # 1- Call to Order.

President John Fenoglio called the meeting to order at 6:15 pm.

Agenda Item # 2- Citizens Address to Board.

No Citizens addressed the Board.

Agenda Item # 3- Board Address.

Treasurer Laura Anderson requested the answering machine be updated from the Florence Volunteer Fire Department to Williamson County ESD No. 7.

Agenda Item # 4- Agenda Item # 7- ESD # 7 Treasurer's Report.

Treasurer Laura Anderson presented the monthly report for April (balance 384,127.48) and May (balance 333,715.06) 2020.

Agenda Item # 5- Fire Chief/Administrator monthly report.

Fire Chief Robert Shelton presented the monthly FVFD report.

Agenda Item # 6- Reading and approval of the minutes from the meeting, May 21, 2020.

Vice President Sandra Simpson made the motion to approve the May 21, 2020 minutes, as presented.

Secretary Keith Couch seconded the motion.

President John Fenoglio -for

Vice President Sandra Simpson -for

Secretary Keith Couch-for

Treasurer Laura Anderson -for

Assistant Treasurer Amber Roberson- absent

Motion carried.

Agenda Item # 7- Discussion, consideration, and possible action on the Williamson County ESD No. 7 COVID-19 emergency plan, expenses, and testing personnel.

No action was taken on COVID -19 related items. The Department is following CDC guidelines. Eight personnel and /or volunteers are in process of testing funded by Williamson County. Protocols currently in place is no outside personnel in the buildings, wearing masks, and taking daily temperatures.

Agenda Item # 8- Discussion, consideration, and possible action on time-keeping and scheduling module add-on Emergency Reporting software.

Treasurer Laura Anderson made the motion to approve the time-keeping and scheduling module add-on Emergency Reporting software in the amount of \$1,500.00 Motion died to lack of seconded the motion. No action was taken.

Agenda Item # 9 Discussion, consideration, and possible action on approving a letter of engagement for the audit ending September 30, 2020- Medack & Oltmann.

Vice President Sandra Simpson made the motion to approve the letter of engagement for the audit ending September 30, 2020, with Medack & Oltmann.

Treasurer Laura Anderson seconded the motion.

President John Fenoglio -for

Vice President Sandra Simpson -for

Secretary Keith Couch-for

Treasurer Laura Anderson - for

Assistant Treasurer Amber Roberson- absent

Motion carried.

Agenda # 10- Discussion, consideration, and possible action on voiding checks over a year old.

Secretary Keith Couch made the motion to approve the voiding of checks over a year old, as presented.

Treasurer Laura Anderson seconded the motion.

President John Fenoglio -for

Vice President Sandra Simpson -for

Secretary Keith Couch-for

Treasurer Laura Anderson - for

Assistant Treasurer Amber Roberson- absent

Motion carried.

Agenda # 11 –Discussion, consideration, and possible action on additional door openers on Station # 2.

No action was taken on additional door openers on Station # 2.

Agenda # 12- Discussion on the upcoming 2020-2021 Budget.

No discussion on the upcoming 2020-2021 budget. Board members will review at the next meeting.

Agenda # 13- Discussion on the pay structure for personnel.

Board requested overtime report for review.

Agenda # 14- Discussion on November 2020 election cost and deadlines for sales tax referendum.

WC ESD No 5 Fire Chief McAdams and Commissioner Charles Ashby presented a PowerPoint on their process for the sales tax referendum.

Agenda # 15- Reports from the Apparatus and Community Involvement committees.

No updates from the Apparatus and Community Involvement committees.

Agenda # 16- Discussion on what steps are being taken on recruiting and retaining volunteers.

The Board did not discuss steps being taken on recruiting and retaining volunteers.

Agenda # 17- Review and approve payment of bills, as presented.

Vice President Sandra Simpson made the motion to pay the bills, as presented.

Treasurer Laura Anderson seconded the motion.

President John Fenoglio -for

Vice President Sandra Simpson -for

Secretary Keith Couch-for

Treasurer Laura Anderson -for

Assistant Treasurer Amber Roberson- absent

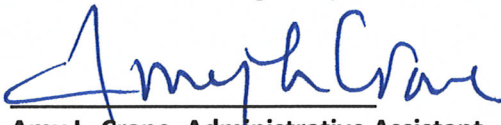
Motion carried.

Agenda # 18- Set date, time, and location for the next meeting of the Williamson County ESD # 7.

The regular meeting is scheduled for July 16, 2020, at 6:15 pm.

Agenda # 19- Adjournment.


President John Fenoglio adjourned the meeting at 8:25 pm.



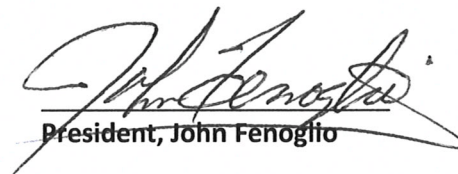
Amy L. Crane, Administrative Assistant
Williamson County ESD # 7

Passed and approved by the Williamson County ESD # 7 Board this 16 day of July,
2020.

ATTEST:



Administrative Assistant, Amy L. Crane



President, John Fenoglio