

# Williamson County ESD # 7 Board Meeting Minutes

## January 21, 2021

President John Fenoglio- present  
Vice President Sandra Simpson-present  
Secretary Keith Couch- present  
Treasurer Laura Anderson- present  
Assistant Treasurer Amber Roberson- present

Fire Chief Robert Shelton- present  
Administrative Assistant Amy L Crane- present  
WC ESD 7 Firefighters Association President Derek Rogers-present  
FVFD Chief Andrew Marin- present

### **Agenda Item # 1- Call to Order.**

President John Fenoglio called the meeting to order at 6:15 pm.

### **Agenda Item # 2- Citizens Address to Board.**

No Citizens addressed the Board.

### **Agenda Item # 3- Board Address.**

Vice President Sandra Simpson presented a letter of Recognition to WC ESD No 7 Professional Firefighters Association President Derek Rogers for his procurement for the 2006 Ford BT from WC ESD No 1/Jollyville.  
President John Fenoglio presented a plaque to Fire Chief Robert Shelton for his years of service. A retirement party will be planned in the future once restrictions due to COVID-19 have been lifted.

### **Agenda Item # 4- ESD # 7 Treasurer's Report.**

Treasurer Laura Anderson was presented the monthly Treasurer's report for December 2020.  
December 2020 balance- \$539,432.60.

### **Agenda Item # 5- Fire Chief/Administrator monthly report.**

Fire Chief/Administrator Robert Shelton presented the monthly report.

### **Agenda Item # 6- WC ESD No 7 Professional Firefighter's Association monthly report.**

President Derek Rogers stated the Association exploring options and provide recommendations to the board regarding an Interim Chief salary survey, promotion process within the department, and long-term planning.

### **Agenda # 7- Reading and approval of the minutes from the meeting, December 17, 2020.**

Vice President Sandra Simpson made the motion to approve the December 17, 2020, minutes, as presented. Treasurer Laura Anderson seconded the motion.  
President John Fenoglio -for  
Vice President Sandra Simpson-for  
Secretary Keith Couch-for  
Treasurer Laura Anderson - for

Assistant Treasurer Amber Roberson- for  
Motion carried.

**Agenda # 8- Reading and approval of the minutes from the meeting, January 12, 2021.**

Vice President Sandra Simpson made the motion to approve the January 12, 2011, minutes, as presented. Secretary Keith Couch seconded the motion.

President John Fenoglio -for  
Vice President Sandra Simpson-for  
Secretary Keith Couch-for  
Treasurer Laura Anderson - for  
Assistant Treasurer Amber Roberson- for  
Motion carried.

**Agenda # 9- Discussion and possible action on the audit ending September 30, 2020- James Medack.**

Secretary Keith Couch made the motion to approve the audit ending September 30, 2020 audit presented from James Medack. Assistant Treasurer Amber Roberson seconded the motion.

President John Fenoglio -for  
Vice President Sandra Simpson -for  
Secretary Keith Couch-for  
Treasurer Laura Anderson - for  
Assistant Treasurer Amber Roberson- for  
Motion carried.

**Agenda # 10- Discussion and possible action on graphics for 2015 Ford Explorer.**

Treasurer Laura Anderson made the motion to table the graphic design until firmer quotes are received. Assistant Treasurer Amber Roberson seconded the motion.

President John Fenoglio -for  
Vice President Sandra Simpson -for  
Secretary Keith Couch-for  
Treasurer Laura Anderson - for  
Assistant Treasurer Amber Roberson- for  
Motion carried.

**Agenda # 11- Discussion and possible action on the renewal of an accident & sickness insurance proposal from VFIS.**

Vice President Sandra Simpson made the motion to approve the renewal of an accident & sickness insurance proposal from VFIS. Treasurer Laura Anderson seconded the motion.

President John Fenoglio -for  
Vice President Sandra Simpson -for  
Secretary Keith Couch-for  
Treasurer Laura Anderson - for  
Assistant Treasurer Amber Roberson- for  
Motion carried.

**Agenda # 12-Discussion and possible action on approval of an automatic aide agreement with Wilco ESD # 8.**

Assistant Treasurer Amber Roberson made the motion to approve an automatic aid agreement with Wilco ESD #8 / Georgetown Fire Department. Treasurer Laura Anderson seconded the motion.

President John Fenoglio -for  
Vice President Sandra Simpson -for  
Secretary Keith Couch-for  
Treasurer Laura Anderson - for  
Assistant Treasurer Amber Roberson- for  
Motion carried.

**Agenda # 13-Discussion and possible action on positions of WC ESD Commissioners for 2021.**

John Fenoglio nominated Sandra Simpson for President- John Fenoglio- 1 vote  
Sandra Simpson nominated John Fenoglio for President- Keith Couch, Sandra Simpson, Laura Anderson, and Amber Roberson- 4 votes  
Sandra Simpson nominated Keith Couch for Vice President- Sandra Simpson, Laura Anderson, Amber Roberson, and John Fenoglio- 4 votes  
John Fenoglio nominated Amber Roberson as Secretary- Keith Couch, Sandra Simpson, Laura Anderson, and John Fenoglio- 4 votes  
Keith Couch nominated Sandra Simpson as Treasurer- Keith Couch, Laura Anderson, Amber Roberson, and John Fenoglio- 4 votes  
Laura Anderson nominated herself as Assistant Treasurer- - Keith Couch, Sandra Simpson, Amber Roberson, and John Fenoglio- 4 votes  
2021 Officers-  
President- John Fenoglio  
Vice President- Keith Couch  
Secretary- Amber Roberson  
Treasurer- Sandra Simpson  
Assistant Treasurer- Laura Anderson

**Agenda # 14- Discussion and possible action on an Interlocal Agreement between Travis County ESD No 1 and Williamson County ESD No 7- Chief Norman.**

Vice President Sandra Simpson made the motion to withdraw negotiations with Travis County ESD No 1 for management services. Secretary Keith Couch seconded the motion.  
President John Fenoglio -for  
Vice President Sandra Simpson -for  
Secretary Keith Couch-for  
Treasurer Laura Anderson - for  
Assistant Treasurer Amber Roberson- for  
Motion carried.

**Agenda # 15- Discussion and possible action on a contract with Rene Bates Auction Service for disposal of surplus equipment.**

Secretary Keith Couch made the motion to enter a contract with Rene Bates Auction Service for disposal of surplus equipment. Assistant Treasurer Amber Roberson seconded the motion.  
President John Fenoglio -for  
Vice President Sandra Simpson -for  
Secretary Keith Couch-for  
Treasurer Laura Anderson - for  
Assistant Treasurer Amber Roberson- for  
Motion carried.



**Agenda # 16- Discussion and possible action on donating surplus equipment- Brian Burkhart.**

Vice President Sandra Simpson made the motion to donate surplus equipment consisting of bunker gear to a non-profit group that donates fire equipment to Mexico Fire Departments. The equipment being donated expired according to current USA standards, but acceptable to Mexico who have little or no equipment at all. Assistant Treasurer Amber Roberson seconded the motion.

President John Fenoglio -for

Vice President Sandra Simpson -for

Secretary Keith Couch-for

Treasurer Laura Anderson - for

Assistant Treasurer Amber Roberson- for

Motion carried.

**Agenda # 17- Discussion and possible action on volunteer incentives for the 1<sup>st</sup> quarter.**

Vice President Sandra Simpson made the motion to approve the volunteer incentives for the 1<sup>st</sup> quarter. Treasurer Laura Anderson seconded the motion.

President John Fenoglio -for

Vice President Sandra Simpson -for

Secretary Keith Couch-for

Treasurer Laura Anderson - for

Assistant Treasurer Amber Roberson- for

Motion carried.

**Agenda # 18- Discussion and possible action on a sales tax auditor contract with HDL.**

Treasurer Laura Anderson made the motion to enter a contract with HDL for a sales tax audit beginning September 1, 2021. Vice President Sandra Simpson seconded the motion.

President John Fenoglio -for

Vice President Sandra Simpson -for

Secretary Keith Couch-for

Treasurer Laura Anderson - for

Assistant Treasurer Amber Roberson- for

Motion carried.

**Agenda # 19- Report from the following committees.**

a.) Community Involvement- No report

b.) Apparatus- No report

c.) Grants-AFG grant is due February 12, 2021.

**Agenda # 20- Review and approve payment of bills, as presented.**

Secretary Keith Couch made the motion to pay the bills, as presented. Vice President Sandra Simpson seconded the motion.

President John Fenoglio -for

Vice President Sandra Simpson -for

Secretary Keith Couch-for

Treasurer Laura Anderson - for

Assistant Treasurer Amber Roberson- for

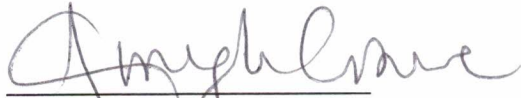
Motion carried.

**Agenda # 21- Set date, time, and location for the next meeting of the Williamson County ESD # 7.**

The next regular meeting is scheduled for February 18, 2021, at 6:15 pm. A special meeting will be called in the next 10-14 days to discuss an Interim Chief.

**Agenda # 22- Adjournment.**

President John Fenoglio adjourned the meeting at 7:29 pm.




Amy L. Crane-Administrative Assistant  
Williamson County ESD # 7

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Passed and approved by the Williamson County ESD # 7 Board this 25 day of February  
2021.

ATTEST:



Administrative Assistant Amy L. Crane



President John Fenoglio