

Williamson County ESD # 7 Board Meeting Minutes

April 15, 2021

President John Fenoglio- present
Vice President Keith Couch-present
Secretary Amber Roberson- present
Treasurer Sandra Simpson- present
Assistant Treasurer Laura Anderson- present

Also present at the meeting:
Chief Ray Cummings
Administrative Assistant Amy L Crane
WC ESD 7 Firefighters Association President Derek Rogers
FVFD Chief Jacob Blakely
FVFD President Andrew Marin
Captain Brian Burkhart

Agenda Item # 1- Call to Order.

President John Fenoglio called the meeting to order at 6:16 pm.

Agenda Item # 2- Citizens Address to Board.

No Citizens addressed the Board.

Agenda Item # 3- ESD # 7 Treasurer's Report.

Treasurer Sandra Simpson will present the monthly Treasurer's report for March and April 2021 at the next meeting.

Agenda # 4- Review and adopt investment report for 1st Quarter 2021.

Investment report will be presented at the next meeting.

Agenda Item # 5- Fire Chief/Administrator monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

Fire Chief Ray Cummings presented the monthly report.

Agenda # 6- Discussion and consideration on current year budget meeting and allocations- Chief Cummings.

No action was taken on current budget meeting and allocations.

Agenda Item # 7- WC ESD No 7 Professional Firefighter's Association monthly report.

President Derek Rogers presented the monthly Professional Firefighter's Association report.

Agenda # 8- Florence Volunteer Fire Department monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

President Andrew Marin stated the FVFD have recruited 4 new volunteers.

Agenda # 9- Reading and approval of minutes from the meeting March 25, 2021.

Treasurer Sandra Simpson made the motion to approve the March 25, 2021, minutes, as presented. Assistant Treasurer Laura Anderson seconded the motion.

President John Fenoglio- for

Vice President Keith Couch- for
Secretary Amber Roberson- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda # 10- R Discussion and possible action on an Interlocal Agreement for automatic aid between Williamson County ESD No. 5 and Williamson County ESD No. 7.

Vice President Keith Couch made the motion to approve an Interlocal Agreement for automatic aid between Williamson County ESD No. 5 and Williamson County ESD No. 7. Secretary Amber Roberson seconded the motion.

President John Fenoglio- for
Vice President Keith Couch- for
Secretary Amber Roberson- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda # 11- Discussion and possible action on adoption of an investment policy for the District.

No action was taken on adoption of an investment policy for the District. Policy will be available at the next regular meeting.

Agenda # 12- Discussion and possible action on a purchase request for Calendar Wiz professional plan \$250.00 a year.

No action was taken on a purchase request for Calendar Wiz professional plan \$250.00 a year. The Board advised Chief Cummings to purchase under the current budget.

Agenda # 13- Discussion and possible action on estimate from Five 1 Seven Designs to wrap w/reflective decals 2015 Ford Explorer Command.

No action was taken on an estimate from Five 1 Seven Designs to wrap w/reflective decals for the 2015 Ford Explorer Command vehicle. The Department is currently seeking other estimates.

Agenda # 14- Discussion and possible action on employment contract with Chief Ray Cummings.

Vice President Keith Couch made the motion to approve the employment contract with Chief Ray Cummings until September 30, 2023. Treasurer Sandra Simpson seconded the motion.

President John Fenoglio- for
Vice President Keith Couch- for
Secretary Amber Roberson- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda # 15- Discussion and possible action on job description for an Administrative Captain position.

Treasurer Sandra Simpson made the motion to approve the job description for an Administrative Captain position at 40 hours a week, as presented. Captain Brian Burkhart has accepted the position beginning June 2021. Secretary Amber Roberson seconded the motion.

President John Fenoglio- for
Vice President Keith Couch- for
Secretary Amber Roberson- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for

Motion carried.

Agenda # 16- Discussion and possible action on repair invoice for Engine 3411.

Treasurer Sandra Simpson made the motion to approve the repair invoice in the amount of \$8,126.42, as presented.

Secretary Amber Roberson seconded the motion.

President John Fenoglio- for

Vice President Keith Couch- for

Secretary Amber Roberson- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

Motion carried.

Agenda # 17- Discussion and possible action on appointing a committee to develop 5-year plan and budget review.

No action was taken on appointing a committee to develop 5- year plan and budget review.

Agenda # 18- Report from the following committees-

a) Community Involvement- No update.

b) Apparatus- Taylor VFD for a tanker truck with approximately 18,000 miles for \$39,000.00.

c) Grants- Committee will apply for a Firehouse Sub grant.

Agenda # 19- Review and approve payment of bills of the Williamson County ESD # 7.

Treasurer Sandra Simpson made the motion to approve payment of bills of the Williamson County ESD No 7, as presented. Secretary Amber Roberson seconded the motion.

President John Fenoglio- for

Vice President Keith Couch- for

Secretary Amber Roberson- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

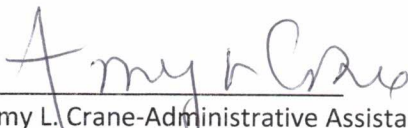
Motion carried.

Agenda # 20- Set date, time, and location for the next meeting of the Williamson County ESD # 7.

The regular meeting is scheduled for May 20, 2021, at 6:15 pm.

Agenda # 21- Adjournment.

President John Fenoglio adjourned the meeting at 7:17 pm.




Amy L. Crane-Administrative Assistant
Williamson County ESD # 7

Passed and approved by the Williamson County ESD # 7 Board this 20 day of May,
2021.

ATTEST:




Administrative Assistant Amy L. Crane

President John Fenoglio