

# Williamson County ESD # 7 Board Meeting Minutes

## June 17, 2021

President John Fenoglio- absent  
Vice President Keith Couch-present  
Secretary - vacant  
Treasurer Sandra Simpson- present  
Assistant Treasurer Laura Anderson- present

Also present at the meeting:

Chief Ray Cummings  
Williamson County Fire Marshal Hank Jones  
Administrative Assistant Amy L Crane  
Captain Brian Burkhart  
WC Professional FF Association President Derek Rogers  
WC EMS Dick Hanson  
FireFighter Ryan Fuqua  
LT. Lane Mills  
FVFD President Andrew Marin

### **Agenda Item # 1- Call to Order.**

Vice President Keith Couch called the meeting to order at 6:16 pm.

### **Agenda Item # 2- Public Comment not on the Posted Agenda.**

No Public comment.

### **Agenda Item # 3- Public Comment on the Posted Agenda.**

No Public comment.

### **Agenda Item # 4- ESD # 7 Treasurer's Report.**

Treasurer Sandra Simpson presented the monthly Treasurer's report for May 2021.  
May 2021- \$528,036.69

### **Agenda Item # 5- Fire Chief/Administrator monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.**

Fire Chief Ray Cummings presented the monthly report.

### **Agenda Item # 6- Discuss and consider annual AS Needed Employee ("PRN") acknowledgment form.**

Treasurer Sandra Simpson made the motion to approve the annual AS Needed Employee ("PRN") acknowledgment form. Assistant Treasurer Laura Anderson seconded the motion.

President John Fenoglio- absent  
Vice President Keith Couch- for  
Secretary- vacant  
Treasurer Sandra Simpson- for  
Assistant Treasurer Laura Anderson- for  
Motion carried.

**Agenda Item # 7- Discussion and possible action on new hire update.**

Chief Ray Cummings updated the Board stating the next testing date will be held jointly with Jarrell on June 26, 2021.

**Agenda Item # 8- WC ESD No 7 Professional Firefighter's Association monthly report.**

President Derek Rogers presented the monthly Professional Firefighter's Association report regarding the District's retirement plan and several options for the upcoming budget year.

**Agenda # 9- Florence Volunteer Fire Department monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.**

Captain Burkhart performed wildland training with the volunteers.

**Agenda # 10- Reading and approval of minutes from the meeting May 20, 2021.**

Treasurer Sandra Simpson made the motion to approve the May 20, 2021, minutes, as presented. Assistant Treasurer Laura Anderson seconded the motion.

President John Fenoglio- absent

Vice President Keith Couch- for

Secretary- vacant

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

Motion carried.

**Agenda # 11- Discussion and possible action on first draft for the 2021-2022 Williamson County ESD No 7 budget.**

No action was taken on the first draft for the 2021-2022 Williamson County ESD No 7 budget.

**Agenda # 12- Discussion and possible action on adoption of an investment policy for the District.**

Treasurer Sandra Simpson made the motion approving the adoption of an investment policy for the District.

Assistant Treasurer Laura Anderson seconded the motion.

President John Fenoglio- absent

Vice President Keith Couch- for

Secretary- vacant

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson-for

Motion carried.

**Agenda # 13- Discussion and possible action on update regarding SCBA's.**

No action was taken on update regarding SCBA's.

**Agenda # 14- Discussion and possible action on an Order adopting the 2018 Fire Code.**

No action was taken on an Order adopting the 2018 Fire Code.

**Agenda # 15- Discuss and consider adoption of budget and tax planning calendar for 2021.**

Treasurer Sandra Simpson made the motion to adopt the budget and tax planning calendar for 2021, as presented.

Assistant Treasurer Laura Anderson seconded the motion.

President John Fenoglio- absent

Vice President Keith Couch- for

Secretary - vacant

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for  
Motion carried.

**Agenda # 16- Discuss and consider updating website to include required tax notices.**

No action was taken on updating website to include required tax notices. Website posting can be performed administratively, as required by law.

**Agenda # 17- Report from the following committees-**

- a) Community Involvement- Captain Burkhart is managing the Facebook page
- b) Apparatus- The District is in need of a tender.
- c) Grants- No updates

**Agenda # 18- Review and approve payment of bills of the Williamson County ESD # 7.**

Treasurer Sandra Simpson made the motion to approve payment of bills of the Williamson County ESD No 7, as presented. Assistant Treasurer Laura Anderson seconded the motion.

President John Fenoglio- absent

Vice President Keith Couch- for

Secretary -vacant

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

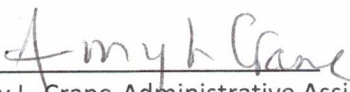
Motion carried.

**Agenda # 19- Set date, time, and location for the next meeting of the Williamson County ESD # 7.**

The regular meeting is scheduled for July 15, 2021, at 6:15 pm.

**Agenda # 20- Adjournment.**

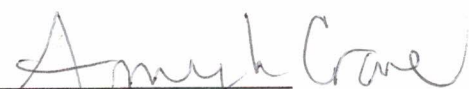
Vice President Keith Couch adjourned the meeting at 7:03 pm.

  
Amy L. Crane-Administrative Assistant  
Williamson County ESD # 7

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Passed and approved by the Williamson County ESD # 7 Board this 15 day of July,  
2021.

ATTEST:

  
Administrative Assistant Amy L. Crane

  
President John Fenoglio