

Williamson County ESD # 7 Board Meeting Minutes

October 19, 2022

President Keith Couch- present
Vice President Mark Bell- present
Secretary- vacant
Treasurer Sandra Simpson- present
Assistant Treasurer Laura Anderson- present

Also present at the meeting:

Fire Chief Ray Cummings
Operation Captain Brian Burkhart
Administrative Assistant Amy L Crane (via telephone conference)
FVFD President Andrew Marin
Derek Rogers
Luke Helmer
Richard Anguiano
Ryan Fuqua
Landon Swain

Agenda Item # 1- Call to Order.

President Keith Couch called the meeting to order at 6:02 pm.

Agenda Item # 2 - Public Comment on items not on the Posted Agenda.

No Public comment.

Agenda Item # 3- Public Comment on items on Posted Agenda.

No Public comment.

Agenda Item # 4- ESD # 7 Treasurer's Report.

Treasurer Sandra Simpson presented the Treasurer's report for the month of September 2022.
Balance- \$ 2,050,635.26.

Agenda Item # 5- Fire Chief/Administrator monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

Fire Chief Ray Cummings presented the monthly report, including an update on the new Pipeline on CR 222.
Operations Captain Brian Burkhart reported on upcoming purchases and Firefighter training.

Agenda Item # 6- Williamson County ESD 7 Professional Firefighter's Association report.

Derek Rogers stated Firefighters will participate in this year's Trunk or Treat.

Agenda Item # 7- Florence Volunteer Fire Department monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

FVFD President Andre Marin stated the department is remaining steady. One application is pending approval.
Volunteers will have the annual Chili Supper in December.

Agenda Item # 8- Review and approve quarterly investment report for third quarter.

Treasurer Sandra Simpson made the motion to approve the third quarter investment report. Vice President Mark Bell seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary- vacant

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

Motion carried.

Agenda # 9- Discussion and possible action on quote from ESO in the amount of \$4,097.45 for annual software subscription.

Vice President Mark Bell made the motion to approve a quote from ESO in the amount of \$4,097.45 for annual software subscription. Treasurer Sandra Simpson seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary- vacant

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

Motion carried.

Agenda Item # 10- Discussion and possible action on updating signature cards at Vera Bank.

Treasurer Sandra Simpson made the motion to update the signature cards at Vera Bank for account ending 1706 to the following Board members Keith Couch, Mark Bell, Sandra Simpson, and Laura Anderson. All other signatories to be removed. Vice President Mark Bell seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary- vacant

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

Motion carried.

Agenda Item # 11- Discussion and possible action on re-negotiating Chief Cummings' contract for salary increase.

Assistant Treasurer Laura Anderson made the motion to table re-negotiating Chief Cummings' contract for salary increase. Vice President Mark Bell seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary- vacant

Treasurer Sandra Simpson- abstain

Assistant Treasurer Laura Anderson- for

Motion carried.

Agenda # 12- Discussion and possible action on 2022-2023 budget amendments.

No action was taken on 2022-2023 budget amendments.

Agenda Item # 13- Update from land acquisition committee.

Assistant Treasurer Laura Anderson updated the Board with a proposal for 2 acres on CR 248.

Agenda Item # 14-Update from planning committee.

No update from planning committee.

Agenda Item # 15- Update from apparatus committee.

Andrew Marin was appointed Chairman of the apparatus committee.

Agenda Item # 16- Discussion and possible action on Williamson County ESD No 7 Strategic Plan.

No action was taken on a Strategic Plan for Williamson County No 7. The Board will review prior to adoption.

Agenda Item # 17- Reading and approval of the minutes from the meeting, September 21, 2022.

Assistant Treasurer Laura Anderson made the motion to approve the minutes from the meeting, September 21, 2022, as presented. Treasurer Sandra Simpson seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary- vacant

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

Motion carried.

Agenda # 18- Discussion and possible action on a contract from Image Trend RMS.

Assistant Treasurer Laura Anderson made the motion to approve a contract from Image Trend RMS. Vice President Mark Bell seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary- vacant

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

Motion carried.

Agenda # 19- Discussion and possible action on the purchase of real property located on CR 248 for a future station.

No action was taken on the purchase of real property located on CR 248 for a future station. Legal Counsel needs to review contract.

Agenda # 20- Discussion and possible action on a quote from BNB Signs & Car Wraps LLC for decals for Brush 74.

Treasurer Sandra Simpson made the motion to approve a quote from BNB Signs & Car Wraps LLC for decals for Brush 74, as presented. Assistant Treasurer Laura Anderson seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary- vacant
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda # 21- Review and approve payment of bills of the Williamson County ESD # 7.

Assistant Treasurer Laura Anderson made the motion to approve payment of bills of the Williamson County ESD No 7, as presented. Treasurer Sandra Simpson seconded the motion.

President Keith Couch- for
Vice President Mark Bell- for
Secretary- vacant
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda # 22- Discuss required training hours for Commissioners.

Board discussed required training hours and obtaining the hours through the SAFE-D annual conference. Commissioners are required to have 6 hours of training every two years. All commissioners are current with required training.

Agenda # 23- Consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference in 1st Quarter of next year.

Commissioners are planning to attend event in February 2023.

Agenda # 24- Discussion and possible action on Florence Fire Station remodel plans.

No action was taken on the Florence Fire Station remodel plans. Plans have been submitted for ADA review and approval.

Agenda # 25- Discussion and possible action on an estimate from Lone Star Emergency Group in the amount of \$2,430.00 for preventive maintenance.

Vice President Mark Bell made the motion to approve an estimate from Lone Star Emergency Group in the amount of \$2,430.00 for preventive maintenance for Engine 72. Treasurer Sandra Simpson seconded the motion.

President Keith Couch- for
Vice President Mark Bell- for
Secretary- vacant
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda # 26- Discussion and possible action on the command vehicle upfit approval.

Vice President Mark Bell made the motion to approve on the command vehicles upfit in the amount presented in estimates by Farrwest. Admin will contact Government Capital to revise the loan amount for command vehicles. Treasurer Sandra Simpson seconded the motion.

President Keith Couch- for
Vice President Mark Bell- for

Secretary- vacant
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda # 27- Discussion and possible action on remodeling the Andice Fire Station entry and closet converted to office(s).

Assistant Treasurer Laura Anderson made the motion to approve the remodel to Andice Fire Station entry and closet converted to office(s) up to \$5,500.00 within 45 days by personnel. Vice President Mark Bell seconded the motion.

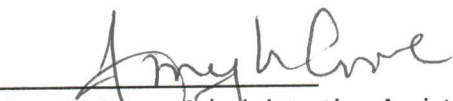
President Keith Couch- for
Vice President Mark Bell- for
Secretary- vacant
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda # 28- Set date, time, and location for the next meeting of the Williamson County ESD # 7.

The next meeting is scheduled for November 16, 2022, at 6:00 pm.

Agenda # 29- Adjournment.

President Keith Couch adjourned the meeting at 8:12 pm.



Amy L. Crane-Administrative Assistant
Williamson County ESD # 7

Passed and approved by the Williamson County ESD # 7 Board this 16 day of November,
2022.

ATTEST:



Administrative Assistant Amy L. Crane



President Keith Couch