

Williamson County ESD # 7 Board Meeting Minutes

February 8, 2023

President Keith Couch- present
Vice President Mark Bell- present
Secretary Darrel Warren- present (arrived at 6:13 pm)
Treasurer Sandra Simpson- present
Assistant Treasurer Laura Anderson- absent

Also present at the meeting:

Fire Chief Ray Cummings
Operation Captain Brian Burkhart
Administrative Assistant Amy L Crane
FVFD President Andrew Marin
Derek Rogers
Donald Holder
Luke Helmer

Agenda Item # 1- Call to Order.

President Keith Couch called the meeting to order at 6:03 pm.

Agenda Item # 2 - Public Comment on items not on the Posted Agenda.

No Public comment.

Agenda Item # 3- Public Comment on items on Posted Agenda.

No Public comment.

Agenda Item # 4- ESD # 7 Treasurer's Report.

No report was available for this month.

Agenda Item # 5- Fire Chief/Administrator monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

Fire Chief Ray Cummings presented the monthly report.

Agenda Item # 6- Williamson County ESD 7 Professional Firefighter's Association report.

Derek Rogers stated the association was preparing a PayScale to present to the Board.

Agenda Item # 7- Florence Volunteer Fire Department monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

FVFD President Andrew Marin stated the department is remaining steady with volunteers. An application for volunteer is pending review and acceptance.

Agenda Item # 8- Discussion and possible on the Florence Fire Station remodel approval.

Treasurer Sandra Simpson made the motion to approve the final submittal of the Florence Fire Station remodel plans and prepare bid documents. Secretary Darrel Warren seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darrel Warren- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- absent

Motion carried.

Agenda # 9- Discussion and possible action on a Fire Engine purchase.

Vice President Mark Bell made the motion to approve the purchase of a new Fire Engine in the amount of \$374,873.00. Treasurer Sandra Simpson seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darrel Warren- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- absent

Motion carried.

Agenda Item # 10- Discussion and possible action on an agreement between WCESO and WC ESD 7.

Secretary Darrel Warren made the motion to approve an agreement between WCESO and WC ESD 7.

Treasurer Sandra Simpson seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darrel Warren- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- absent

Motion carried.

Agenda Item # 11- Discussion and possible action on the following Budgeted purchases for approval-

- a. Chain saw MS 462 Stihl \$1,400.00
- b. Milwaukee 18-volt K saw \$700.00
- c. LG Electronics 24 cut. Top Freezer Refrigerator \$1000.00
- d. new badges \$2,500.00

Vice President Mark Bell made the motion to approve the budgeted purchase for approval, as presented.

Secretary Darrel Warren seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darrel Warren- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- absent

Motion carried.

Agenda Item # 12- Lieutenant Promotion test results and swearing of new Lieutenant.

Derek Rogers was sworn in as the newly promoted Lieutenant.

Agenda Item # 13- Lucas device update and demo.

A demonstration of the newly acquired Lucas device was performed by Williamson County ESD No 7 personnel.

Agenda Item # 14- Update from land acquisition committee.

No update from land acquisition committee.

Agenda Item # 15-Update from planning committee.

No update from planning committee.

Agenda Item # 16- Update from apparatus committee.

Treasurer Sandra Simpson made the motion to appoint, Secretary Darrel Warren, to the apparatus committee.

Vice President Mark Bell seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darrel Warren- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- absent

Motion carried.

Agenda Item # 17- Discussion and possible action on updating signatory cards at Vera Bank.

Treasurer Sandra Simpson made the motion to update the signatory cards to include Keith Couch, Mark Bell, Sandra Simpson, Darrel Warren, and Laura Anderson. All other signatories can be removed from the account.

Vice President Mark Bell seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darrel Warren- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- absent

Motion carried.

Agenda # 18- Discussion and take action on Texas Comptroller Special Purpose District Financial and Tax Reporting requirements.

The Board reviewed the report submitted to the Texas Comptroller containing the annual Special Purpose District Financial and tax requirements report.

Agenda Item # 19- Reading and approval of the minutes from the meeting, January 18, 2023.

Treasurer Sandra Simpson made the motion to approve the minutes from the meeting, January 18, 2023, as presented. Vice President Mark Bell seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darrel Warren- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- absent

Motion carried.

Agenda # 20- Review and approve payment of bills of the Williamson County ESD # 7.

Treasurer Sandra Simpson made the motion to approve payment of bills of the Williamson County ESD No 7, as presented. Secretary Darrel Warren seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary- vacant

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- absent

Motion carried.

Agenda # 21- Set date, time, and location for the next meeting of the Williamson County ESD # 7.

The next regularly scheduled meeting will be held March 22, 2023, at 6:00 pm.

Agenda # 22- Adjournment.

President Keith Couch adjourned the meeting at 6:49 pm.



Amy L. Crane-Administrative Assistant
Williamson County ESD # 7

Passed and approved by the Williamson County ESD # 7 Board this 22 day of March,
2023.

ATTEST:


President Keith Couch


Administrative Assistant Amy L. Crane