

Williamson County ESD # 7 Board Meeting Minutes

June 28, 2023

President Keith Couch- present
Vice President Mark Bell- present
Secretary Darrell Warren- present
Treasurer Sandra Simpson- present
Assistant Treasurer Laura Anderson- present

Also present at the meeting:
Operation Captain Brian Burkhart
Administrative Assistant Amy L Crane
Casey Perry
Derek Rogers
Matthew Schultz
Luke Helmer

Agenda Item # 1- Call to Order.

President Keith Couch called the meeting to order at 6:00 pm.

Agenda Item # 2 - Public Comment on items not on the Posted Agenda.

No Public comment.

Agenda Item # 3- Public Comment on items on Posted Agenda.

No Public comment.

Agenda Item # 4- ESD # 7 Treasurer's Report

Treasurer Sandra Simpson presented the Treasurer's report for the month of May 2023.
Balance- \$ 3,506,146.74.

Agenda Item # 5- Fire Chief/Administrator monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

Operations Captain Brian Burkhart presented the monthly report.

Agenda Item # 6- Williamson County ESD 7 Professional Firefighter's Association report.

Association President Derek Rogers stated the Assoc is focusing on mental health resources.

Agenda # 7- Florence Volunteer Fire Department monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

FVFD President Andre Marin was not available to present a monthly report.

Agenda Item # 8- Discussion and possible action on Purchase and Sale Agreement with JDS RR LLC) Johnson Development Services) for land acquisition for a future station along County Road 248.

No update on the contract from legal counsel. Still under review.

Agenda Item # 9- Discussion and action on updating QuickBooks owner information from Florence Volunteer Fire Department to Williamson County ESD No 7.

Secretary Darrell Warren made the motion to update the QB owner to Williamson County ESD No 7 utilizing an assigned email for account verification quickbooks@wilcoesd7.org. Treasurer Sandra Simpson seconded the motion.

President Keith Couch- for
Vice President Mark Bell- for
Secretary Darren Warren- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda Item # 10- Discussion and action on first amended and restated Emergency Services Organizations agreement between Williamson County and Williamson County ESD No 7.

Secretary Darrell Warren made the motion to approve the amended and restated Emergency Services Organizations agreement between Williamson County and Williamson County ESD No 7. Treasurer Sandra Simpson seconded the motion.

President Keith Couch- for
Vice President Mark Bell- for
Secretary Darren Warren- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda Item # 11- Discussion and consideration on Amy L Crane Administrative Assistant employment status from part-time to full-time position.

Treasurer Sandra Simpson made the motion to authorize the full-time status of Amy L Crane effective August 2, 2023, with an annual salary of \$43,000.00 and submitting eligibility to TML Insurance effective June 28, 2023 with coverage beginning August 28, 2023. Assistant Treasurer Laura Anderson seconded the motion.

President Keith Couch- for
Vice President Mark Bell- for
Secretary Darren Warren- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda Item #12- Discussion on 2023-2024 Budget draft and 2023 tax rate.
Board briefly discussed 2023-2024 budget draft.

Agenda Item # 13- Discuss and consider adoption of the tax and planning calendar for 2023, authorize payment of tax process publications, and take any related action.

No action was taken on the planning calendar.

Agenda Item # 14- Schedule budget meetings/workshops.

Include Budget discussion at July meeting with possible other workshops as needed.

Agenda Item # 15- Discuss and consider District website status, accessibility, and posting requirements and take any related action.

No action was taken.

Agenda Item # 16- Update from Land acquisition committee.

No update.

Agenda Item # 17- Update from Planning committee-

No update.

Agenda Item # 18- Update from Apparatus committee-

No update.

Agenda Item # 19- Discussion and possible action on the following quotes-

a.) Knox Key Defender- \$3,379.00.

Secretary Darrell Warren made the motion to approve the purchase from Knox Key Defender not to exceed \$3,700.00. Treasurer Sandra Simpson seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darren Warren- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

Motion carried.

Agenda Item # 20- Discussion and possible action on Certification Pay policy.

No action was taken on the Certification Pay policy.

Agenda Item # 21- Reading and approval of the minutes from the meeting, May 24, 2023.

Treasurer Sandra Simpson made the motion to approve the minutes from the meeting, May 24, 2023, as presented. Assistant Treasurer Laura Anderson seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darren Warren- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

Motion carried.

Agenda # 22- Review and approve payment of bills of the Williamson County ESD # 7.

Treasurer Sandra Simpson made the motion to approve payment of bills of the Williamson County ESD No 7, as presented. Assistant Treasurer Laura Anderson seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darren Warren- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

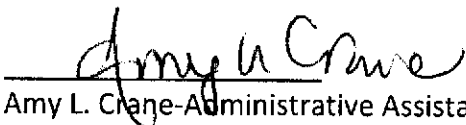
Motion carried.

Agenda # 23- Set date, time, and location for the next meeting of the Williamson County ESD # 7.

The regular meeting is scheduled for July 18, 2023, at 6:00 pm.

Agenda # 24- Adjournment.

President Keith Couch adjourned the meeting at 7:55pm.



Amy L. Crane-Administrative Assistant
Williamson County ESD # 7

Passed and approved by the Williamson County ESD # 7 Board this 18 day of July,
2023.

ATTEST:



Administrative Assistant Amy L. Crane



President Keith Couch