

Williamson County ESD # 7 Board Public Hearing Minutes September 27, 2023

Vice President Mark Bell called the Public Hearing to order at 6:00 pm to hear public comments and/or concerns on the 2023/2024 proposed budget. Vice President Mark Bell closed the public hearing at 6:01 pm.

Williamson County ESD # 7 Board Meeting Minutes September 27, 2023

President Keith Couch- absent
Vice President Mark Bell- present
Secretary Darrell Warren- present
Treasurer Sandra Simpson- present
Assistant Treasurer Laura Anderson- present

Also present at the meeting:
Fire Chief Ray Cummings
Administrative Assistant Amy L Crane
WC Prof FF Assoc President Derek Rogers
Dick Hanson

Agenda Item # 1- Call to Order.

Vice President Mark Bell called the meeting to order at 6:02 pm.

Agenda Item # 2 - Public Comment on items not on the Posted Agenda.

No Public comment.

Agenda Item # 3- Public Comment on items on Posted Agenda.

No Public comment.

Agenda Item # 4- ESD # 7 Treasurer's Report.

Treasurer Sandra Simpson presented the Treasurer's report for the month of August 2023.
Balance- \$ 3,219,091.28.

Agenda Item # 5- Fire Chief/Administrator monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

Fire Chief Ray Cummings presented the monthly report.

Agenda Item # 6- Williamson County ESD 7 Professional Firefighter's Association report.

Association President Derek Rogers stated the association has no updates.

Agenda # 7- Florence Volunteer Fire Department monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

FVFD President Andre Marin was not available to present a monthly report.

Agenda Item # 8- Update from Land acquisition committee. -

No update.

Agenda Item # 9- Update from Planning committee-

No update.

Agenda Item # 10- Update from Apparatus committee-

No update.

Agenda Item # 11- Reading and approval of the minutes from the meeting, August 15, 2023.

Treasurer Sandra Simpson made the motion to approve the minutes from the meeting, August 15, 2023, as presented. Vice President Mark Bell seconded the motion.

President Keith Couch- absent

Vice President Mark Bell- for

Secretary Darrell Warren- abstain.

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- abstain

Motion carried.

Agenda Item # 12- Reading and approval of the minutes from the meeting, August 29, 2023.

Treasurer Sandra Simpson made the motion to approve the minutes from the meeting, August 29, 2023, as presented.

Assistant Treasurer Laura Anderson seconded the motion.

President Keith Couch- absent

Vice President Mark Bell- for

Secretary Darrell Warren- abstain

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

Motion carried.

Agenda Item # 13- Discussion and possible action on a quote from Ford Service in the amount of \$12,717.65 for 2011 Firetruck.

Treasurer Sandra Simpson made the motion to approve the quote from Ford Service in the amount of \$17,717.65 for 2011 Firetruck. Secretary Darren Warren seconded the motion.

President Keith Couch- absent

Vice President Mark Bell- for

Secretary Darrell Warren- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

Motion carried.

Agenda Item # 14- Discussion and action on Order No 09202023-01 adopting the 2023-2024 budget.

Treasurer Sandra Simpson made the following motion approving Order No. 09202023-01 adopting the 2023-2024 budget. Secretary Darrell Warren seconded the motion.

President Keith Couch- absent

Vice President Mark Bell- for
Secretary Darrell Warren- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda Item # 15- Discussion on purchasing a new Squad /Brush Truck.

No action was taken on purchasing a new Squad/Brush Truck. Chief Ray Cummings presented quotes obtained on different types.

Agenda Item # 16- Discussion and possible action on Administrative Assistant job description.

Secretary Darrell Warren made the motion to table discussion and action on the Administrative Assistant job description. Treasurer Sandra Simpson seconded the motion.

President Keith Couch- absent
Vice President Mark Bell- for
Secretary Darrell Warren- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda Item # 17- Discussion and action on the antique truck.

Treasurer Sandra Simpson made the motion to table discussion and action on the antique fire truck. Secretary Darrell Warren seconded the motion.

President Keith Couch- absent
Vice President Mark Bell- for
Secretary Darrell Warren- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda Item # 18- Discussion and possible action on update for the Florence Fire Station remodel.

No update was provided on the Florence Fire Station remodel. Construction documents are currently being reviewed and edited for preparation of bid/procurement requirements.

Agenda Item # 19- Discussion and possible action on Texas County & District Retirement System "TCDRS" rates for 2024.

Secretary Darrell Warren made the motion to approve the 2024 rate, as presented, regarding the Texas County & District Retirement System "TCDRS". Treasurer Sandra Simpson seconded the motion.

President Keith Couch- absent
Vice President Mark Bell- for
Secretary Darrell Warren- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda Item # 20- Discussion and possible action on the following contracts and Request for Proposals/Qualifications-

- a.) **Computek-** Vice President Mark Bell stated he would volunteer to create an RFP for IT services.
- b.) **The Carlton Law Firm-** no action was taken. Admin will prepare an RFQ for legal services to be reviewed.
- c.) **VFIS/Texas Mutual Insurance**

Treasurer Sandra Simpson made the motion to approve the quote received from Leavitt Group that was estimated \$60,000.00 less a year on Worker’s Compensation quoted from VFIS/Texas Mutual. Secretary Darrell Warren seconded the motion.

President Keith Couch- absent
Vice President Mark Bell- for
Secretary Darrell Warren- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda # 21- Review and approve payment of bills of the Williamson County ESD # 7.

Treasurer Sandra Simpson made the motion to approve payment of bills of the Williamson County ESD No 7, as presented. Assistant Treasurer Laura Anderson seconded the motion.


President Keith Couch- absent
Vice President Mark Bell- for
Secretary Darrell Warren- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda # 22- Set date, time, and location for the next meeting of the Williamson County ESD # 7.

The regular meeting is scheduled for October 18, 2023, at 6:00 pm.

Agenda # 23- Adjournment.

Vice President Mark Bell adjourned the meeting at 7:13 pm.


Amy L. Crane, Administrative Assistant
Williamson County ESD # 7

Passed and approved by the Williamson County ESD # 7 Board this 18 day of October, 2023.

ATTEST:


Administrative Assistant Amy L. Crane


President Keith Couch