

**Williamson County ESD # 7 Board Meeting Minutes
November 15, 2023**

President Keith Couch- present
Vice President Mark Bell- present
Secretary Darrell Warren- absent
Treasurer Sandra Simpson- present
Assistant Treasurer Laura Anderson- present

Also present at the meeting:

Fire Chief Ray Cummings
Administrative Assistant Amy L Crane
WC Prof FF Assoc President Derek Rogers
Dick Hanson
Lt Ryan Fuqua
Dakota Kunkel

Agenda Item # 1- Call to Order.

President Keith Couch called the meeting to order at 6:06 pm.

Agenda Item # 2 - Public Comment on items not on the Posted Agenda.

No Public comment.

Agenda Item # 3- Public Comment on items on Posted Agenda.

No Public comment.

Agenda Item # 4- ESD # 7 Treasurer's Report.

Treasurer Sandra Simpson presented the Treasurer's report for the month of October 2023.
Balance- \$ 3,222,02.58.

Agenda Item # 5- Fire Chief/Administrator monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

Fire Chief Ray Cummings presented the monthly report.

Agenda Item # 6- Williamson County ESD 7 Professional Firefighter's Association report.

Association President Derek Rogers stated the association donated to the family of Fallen Jarrell Firefighter Jake Owens Memorial.

Agenda # 7- Florence Volunteer Fire Department monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

FVFD President Andre Marin was not available to present monthly FVFD report.

Agenda Item # 8- Update from Land acquisition committee.

Fire Station No 3 (Nolina) is currently scheduled to close at the end of February 2024.

Agenda Item # 9- Update from Planning committee-

No update.

Agenda Item # 10- Update from Apparatus committee-

The apparatus committee meet next week to discuss apparatus specifications to distribute to multiple vendors.

Agenda Item # 11- Reading and approval of the minutes from the meeting October 18, 2023.

Treasurer Sandra Simpson made the motion to approve the minutes from the meeting, October 18, 2023, as presented. Vice President Mark Bell seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darrell Warren- absent

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

Motion carried.

Agenda Item # 12- Discussion and possible action regarding the annual review, employment, evaluation, reassignment, duties, discipline, or dismissal of Chief M. Ray Cummings.

President Keith Couch adjourned the regular meeting to executive session at 6:22 pm. President Keith Couch adjourned into open session at 7:05 pm.

Vice President Mark Bell made the motion to increase the annual salary to 65,000 a year effective the first pay cycle on October 19, 2023, with 80 hours of vacation annually. Sandra Simpson seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darrell Warren- absent

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

Motion carried.

Agenda Item # 13- Discussion and possible action on contract amendment between Williamson County ESD No 7 and Fire Chief Ray Cummings.

Assistant Treasurer Laura Anderson made the motion for Carlton Law Firm to review the contract between Fire Chief Ray Cummings and Williamson County ESD No 7. Vice President Mark Bell seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darrell Warren- absent

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- for

Motion carried.

Agenda Item # 14- Discussion and possible action on Administrative Assistant job description.

Vice President Mark Bell made the motion to approve the Administrative Assistant job description, as presented. Assistant Treasurer Laura Anderson seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darrell Warren- absent
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda Item # 15- Discussion and possible action on update for the Florence Fire Station remodel.
No update was provided for the Florence Fire Station remodel.

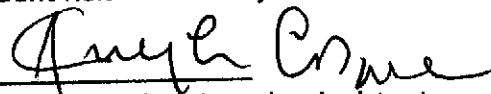
Agenda Item # 16- Discuss and consider Commissioners' terms of office expiring at year end.
Mark Bell and Sandra Simpson stated they are intending on renewing terms for the calendar years 2024-2025.

Agenda # 17- Review and approve payment of bills of the Williamson County ESD # 7.
Vice President Mark Bell made the motion to approve payment of bills of the Williamson County ESD No 7, as presented. Treasurer Sandra Simpson seconded the motion.

President Keith Couch- for
Vice President Mark Bell- for
Secretary Darrell Warren- absent
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- for
Motion carried.

Agenda # 18- Set date, time, and location for the next meeting of the Williamson County ESD # 7.
The regular meeting is scheduled for December 14, 2023, at 6:00 pm.

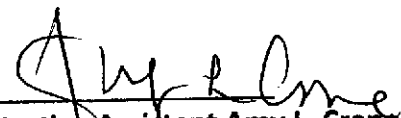
Agenda # 19- Adjournment.
President Keith Couch adjourned the meeting at 7:20 pm.



Amy L. Crane-Administrative Assistant
Williamson County ESD # 7

Passed and approved by the Williamson County ESD # 7 Board this 14 day of Dec
2023.

ATTEST:



Administrative Assistant Amy L. Crane



President Keith Couch