

**Williamson County ESD # 7 Board Meeting Minutes
December 14, 2023**

President Keith Couch- present
Vice President Mark Bell- absent
Secretary Darrel Warren- present
Treasurer Sandra Simpson- present
Assistant Treasurer Laura Anderson- absent

Also present at the meeting:

Fire Chief Ray Cummings
Administrative Assistant Amy L Crane
WC Prof FF Assoc President Derek Rogers
FVFD President Andrew Marin
Dick Hanson
Landon Swain
Lt. Luke Helmer
Steven Patterson
Lt Casey Perry
Joe Anderson
Riley Huggins

Agenda Item # 1- Call to Order.

President Keith Couch called the meeting to order at 6:25 pm.

Agenda Item # 2 - Public Comment on items not on the Posted Agenda.

No Public comment.

Agenda Item # 3- Public Comment on items on Posted Agenda.

No Public comment.

Agenda Item # 4- ESD # 7 Treasurer's Report.

Treasurer Sandra Simpson presented the Treasurer's report for the month of November 2023.
Balance- \$ 3,285,289.28.

Agenda Item # 5- Fire Chief/Administrator monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

Fire Chief Ray Cummings presented the monthly report.

Agenda Item # 6- Williamson County ESD 7 Professional Firefighter's Association report.

Association President Derek Rogers stated the association has no update for this month.

Agenda # 7- Florence Volunteer Fire Department monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

FVFD President Andre Marin stated the FVFD has no update for this month.

Agenda Item # 8- Update from land acquisition committee.

Fire Station No 3 (Nolina) survey is complete, and closing is scheduled for February 2024.

Agenda Item # 9- Update from planning committee.

No update.

Agenda Item # 10- Update from apparatus committee.

The apparatus committee is finalizing specifications for an aerial apparatus to distribute to multiple vendors.

Agenda Item # 11- Review and approval of budget amendments.

Treasurer Sandra Simpson made the motion to approve the budget amendments for 2022-2023, as presented.

Secretary Darrel Warren seconded the motion.

President Keith Couch- for

Vice President Mark Bell- absent

Secretary Darrel Warren- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- absent

Motion carried.

Agenda Item # 12- Reading and approval of the minutes from the meeting November 15, 2023.

Treasurer Sandra Simpson made the motion to approve the minutes from the meeting, November 15, 2023, as presented. Secretary Darrel Warren seconded the motion.

President Keith Couch- for

Vice President Mark Bell- absent

Secretary Darrel Warren- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- absent

Motion carried.

Agenda Item # 13- Reading and approval of the minutes from the meeting December 7, 2023.

Secretary Darrel Warren made the motion to approve the minutes from the meeting, December 7, 2023, as presented. Treasurer Sandra Simpson seconded the motion.

President Keith Couch- for

Vice President Mark Bell- absent

Secretary Darrel Warren- for

Treasurer Sandra Simpson- for

Assistant Treasurer Laura Anderson- absent

Motion carried.

Agenda Item # 14- Swearing in the following Williamson County ESD No 7 firefighters.

Chief Ray Cummings instituted the recitation of a firefighter pledging to selflessly serve the community for the following firefighters.

Riley Huggins

Joseph Anderson

Steven Patterson

Agenda Item # 15- Discussion and possible action on contract amendment between Williamson County ESD No 7 and Fire Chief Ray Cummings.

Secretary Darrel Warren made the motion to approve the amended contract between Williamson County ESD No 7 and Fire Chief Ray Cummings, as presented. Treasurer Sandra Simpson seconded the motion.

President Keith Couch- for
Vice President Mark Bell- absent
Secretary Darrel Warren- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- absent
Motion carried.

Agenda Item # 16- Discussion and possible action on adopting the 2018 Fire Code.

Treasurer Sandra Simpson made the motion to approve an order adopting the 2018 Fire Code, as presented. Secretary Darrel Warren seconded the motion.

President Keith Couch- for
Vice President Mark Bell- absent
Secretary Darrel Warren- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- absent
Motion carried.

Agenda Item # 17- Discussion on and possible action on approving a Resolution establishing the third Thursday of each month at 6:00 pm as the regular scheduled meeting.

No action was taken on approving a Resolution establishing the third Thursday of each month at 6:00 pm as the regular scheduled meeting.

Agenda Item # 18- Discussion and possible action on purchasing a sign designating the future site for Station No 3 on CR 248 and the subdivision Nolina.

Treasurer Sandra Simpson made the motion to approve an expenditure not to exceed \$500.00 for a sign designating the future site for Station No 3 on CR 248 and the subdivision Nolina. Secretary Darrel Warren seconded the motion.

President Keith Couch- for
Vice President Mark Bell- absent
Secretary Darrel Warren- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- absent
Motion carried.

Agenda Item # 19- Discussion and possible action on a Resolution adopting a Book Capitalization policy for the district.

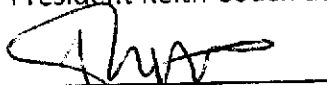
Treasurer Sandra Simpson made the motion to approve a Resolution adopting a Book Capitalization policy for the district, as presented. Secretary Darrel Warren seconded the motion.

Secretary Darrell Warren- for
Treasurer Sandra Simpson- for
Assistant Treasurer Laura Anderson- absent
Motion carried.

Agenda # 25- Set date, time, and location for the next meeting of the Williamson County ESD # 7.
The regular meeting is scheduled for January 16, 2024, at 6:00 pm.

Agenda # 26- Adjournment.

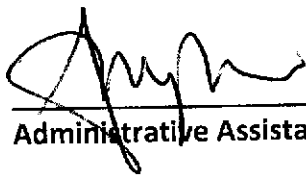
President Keith Couch adjourned the meeting at 7:25 pm.



Amy L. Crane-Administrative Assistant
Williamson County ESD # 7

Passed and approved by the Williamson County ESD # 7 Board this 19 day of March,
2024.

ATTEST:



Administrative Assistant Amy L. Crane



President Keith Couch