

# Williamson County ESD # 7 Board Minutes

## December 21, 2017

President, Tina Geiselbrecht –present  
Vice President, John Fenoglio-present  
Secretary, Keith Couch- present  
Treasurer, Gary Davis- present  
Assistant Treasurer, James Daniels- present

Chief, Robert Shelton, present

Also present were Commissioner Valerie Covey, Clyde Ford, Sandi Simpson, Donna Silva, Shawn Bonnet, Dorothy Medlock, Charles Montgomery, Anthony Lincoln, Brandon Lincoln, Joseph Gregoire, Nicolas Blankenship, Tyler Schlickeisen, Derrick Gray, Jessie Cox, Donald Holder, Dick Hanson, David Overturf, John Bonnet, and Amy L Crane.  
FVFD President, Andrew Marin-present

### **Agenda Item # 1- Call to Order.**

President, Tina Geiselbrecht, called the meeting to order at 6:15 pm.

### **Agenda Item # 2- Citizens Address to Board.**

- Sandi Simpson requested the website needs to be updated to reflect the correct time and day of meetings for the Williamson County ESD # 7.
- Commissioner Valerie Covey, was in attendance and provided the following updates:
  - Commissioners Court approved the agreement to provide funding in the amount of \$ 300,000 to assist with the construction of the Andice Fire Station. \$ 150,000 will be allocated upfront and \$150,000 at completion.
  - Covey's office received calls from concerned citizens regarding the repealing of the fire code in ESD # 7.
  - The Commissioners Court has received a request for additional funding for an Assistant Fire Marshal's position within the county.
- Sean Bonnet asked if the Board made a premature decision to repeal fire codes while the county was in the process of establishing a Fire Marshal's position.
  - President Tina Geiselbrecht, stated if anyone wants to comment on the fire codes, that time is now. The Board repealed the fire codes at the last meeting because of concerns regarding uniform application and enforceability of the fire code. The County Attorney stated they would not enforce fire codes and the ESD would need to enforce in civil court. The ESD Board feels this is not a good use of district fees.
  - Vice President John Fenoglio, stated the adoption of fire codes is not as important as building codes for the safety of firefighters. Additional, the county has no building code regulations.
  - Brandon Lincoln stated that Florence has a unique water situation and other ESD's implement above ground storage tanks for fire protection under the Fire codes which are designed to be proactive not reactive.
  - President Tina Geiselbrecht, stated some developers have approached the FVFD for recommendations for fire protection and it is the role of the fire department to offer those recommendations.
  - Williamson County ESD No. 4 Fire Chief Anthony Lincoln, stated he has received feedback that the ESD# 7 Board doesn't care about the safety of the firefighters due to the repealing of the fire codes.
  - FVFD Champlain, David Overturf, stated the Board needs to consider options to enforce the fire codes for safety reasons instead of repealing the fire codes.
  - Chief, Robert Shelton, stated he will refer inquiries regarding fire codes to 101 Life Safety.

**Agenda Item #3- Board Address.**

Vice President John Fenoglio, provided information about absorbing paid staff from the FVFD into ESD # 7. He stated that the first step is for the ESD to create a Fire Department and obtain a Federal Employee Identification number. Mr. Fenoglio intends on meeting with local ESDs who have gone through this process before the next meeting to provide more information. Mr. Fenoglio also reviewed the Standard Operating Guidelines (SOG) and indicated contradictions within the SOGs and the current contract with ESD #7. President, Tina Geiselbrecht, stated the Williamson County ESD #7 has no authority over the Florence Volunteer FD. The ESD has a contract with the FVFD for a service.

Williamson County ESD No. 4 Fire Chief Anthony Lincoln, mentioned that he went through the conversion from Liberty Hill Volunteer Fire Department to Williamson County ESD No. 4 and it was worth it. Fire Chief Robert Shelton said there is a need to form a committee consisting of Board Members, Paid Staff, Volunteers, and Citizens to plan the transition from Florence Volunteer Fire Department to Williamson County ESD No. 7.

**Agenda Item # 4- ESD # 7 Treasurer's Report.**

Treasurer, Gary Davis, presented the monthly Treasurer's Report.

**Agenda Item # 5- Florence Volunteer Fire Department monthly reports.**

**Fire Chief/Administrator, Robert Shelton.**

**Florence VFD Board Member.**

Fire Chief/Administrator, Robert Shelton, presented the monthly FVFD.

**Agenda # 6- Reading and approval of the minutes from the meeting, November 16, 2017.**

Treasurer, Gary Davis, made the motion to approve the minutes from November 16, 2017, as presented. Secretary, Keith Couch, seconded the motion.

President, Tina Geiselbrecht- for  
Vice President, John Fenoglio- for  
Secretary, Keith Couch- for  
Treasurer, Gary Davis- for  
Assistant Treasurer, James Daniels- for  
Motion carried.

**Agenda # 7 – Discussion, consideration, and possible action on the new Annexation Laws.**

No action was taken. Fire Chief Robert Shelton advised the board that the Department received notification from the City of Florence of annexation proceedings for 22.76 acre tract of land located on FM 487.

**Agenda # 8 – Discussion, consideration, and possible action on the quarterly payment to the FVFD in the amount of \$90,000.00 for January, February, and March 2018.**

Assistant Treasurer James Daniels made the motion to approve the quarterly payment to the FVFD in the amount of \$90,000.00 for January, February, and March 2018. Treasurer Gary Davis seconded the motion.

President, Tina Geiselbrecht- for  
Vice President, John Fenoglio- for  
Secretary, Keith Couch- for  
Treasurer, Gary Davis- for  
Assistant Treasurer, James Daniels- for  
Motion carried.

**Agenda # 9 – Discussion, consideration, and possible action on an invoice from VFIS of Texas in the amount of \$3,637.00 for Insurance.**

Treasurer Gary Davis made the motion to approve an invoice from VFIS of Texas in the amount of \$3,637.00 for Insurance. Assistant Treasurer, James Daniels, seconded the motion.

President, Tina Geiselbrecht-for

Vice President, John Fenoglio-for

Secretary, Keith Couch- for

Treasurer, Gary Davis- for

Assistant Treasurer, James Daniels- for

Motion carried.

**Agenda # 10 - Discussion, consideration, and possible action on an invoice from Parker & Associates for Phase I in the amount of \$9,000.00 for architectural services for Station 2.**

Treasurer, Gary Davis, made the motion to approve an invoice from Parker & Associates for Phase I in the amount of \$9,000.00 for architectural services for Station 2. Assistant Treasurer, James Daniels, seconded the motion.

President, Tina Geiselbrecht-for

Vice President, John Fenoglio-for

Secretary, Keith Couch- for

Treasurer, Gary Davis- for

Assistant Treasurer, James Daniels- for

Motion carried.

**Agenda # 11 - Discussion, consideration, and possible action on RFP for Bank Loan.**

Treasurer Gary Davis made the motion to approve the Request for Proposals for a Bank Loan for construction of the Andice Fire Station # 2 from Government Capital and approve the resolution regarding a Promissory Note and Security Agreement for the purpose of constructing a "Fire Station" in the amount of \$765,000.00. Assistant Treasurer, James Daniels, seconded the motion.

President, Tina Geiselbrecht-for

Vice President, John Fenoglio-against

Secretary, Keith Couch- for

Treasurer, Gary Davis- for

Assistant Treasurer, James Daniels- for

Motion carried.

**Agenda # 12- Report of Building Committee on recent activities for Station # 2.**

Treasurer Gary Davis stated the design for the septic and driveway are being finalized for permit application submittal to Williamson County. The City of Georgetown verbally approved the use of domestic water for the Andice Fire Station. Pederales Electric estimated the cost for three phase electric power at \$23,000.00.

**Agenda # 13- Review and approve payment of bills below \$2,000.00, as presented.**

Treasurer, Gary Davis, made the motion to pay bills below \$2,000.00, as presented. Secretary Keith Couch, seconded the motion.

President, Tina Geiselbrecht-for

Vice President, John Fenoglio-for

Secretary, Keith Couch- for

Treasurer, Gary Davis- for

Assistant Treasurer, James Daniels- for

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Motion carried.

**Agenda # 14- Set date, time, and location for the next meeting of the Williamson County ESD # 7.**

The next meeting is scheduled for January 25, 2018, at 6:15 pm.

**Agenda # 15- Adjournment.**

President, Tina Geiselbrecht, adjourned the meeting at 8:19 pm.

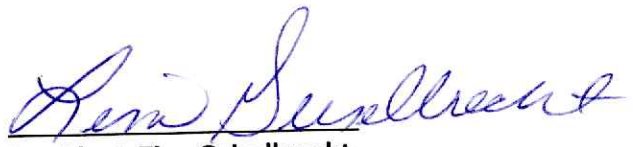


Amy L. Crane, Administrative Assistant  
Williamson County ESD # 7

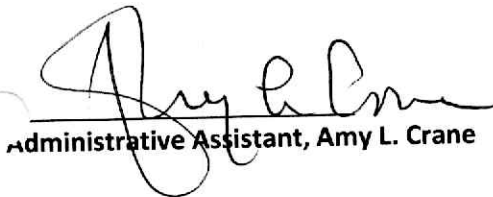
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Passed and approved by the Williamson County ESD # 7 Board this 25 day of January  
2018.

ATTEST:



President, Tina Geiselbrecht



Administrative Assistant, Amy L. Crane