

Williamson County ESD # 7 Board Minutes

February 16, 2017

President, Tina Geiselbrecht -present
Vice President, John Fenoglio-present
Secretary, vacant
Treasurer, Gary Davis- present
Assistant Treasurer, James Daniels- present

Chief, Robert Shelton, present
FVFD Representative, Andrew Marin- present

Agenda Item # 1- Call to Order.

President, Tina Geiselbrecht, called the meeting to order at 6:04 pm.

Agenda Item # 2- Citizens Address to Board.

Sandi Simpson stated Commissioner Valerie Covey has not posted online the vacant position vacated by Secretary, Jim Moreland.

Agenda Item #3- Board Address.

Treasurer, Gary Davis, encouraged for all Board Members to attend the annual Fireman's Ball. Fire Chief, Bobby Shelton, stated not all invitations were delivered.

Agenda Item # 4- ESD # 7 Treasurer's Report.

Treasurer, Gary Davis, presented the monthly Treasurer's Report.

Agenda Item # 5- Discussion and possible action on approving the Financial Audit presented by James Medack ending September 30, 2016.

Treasurer, Gary Davis, made the motion to approve the Financial Audit presented by James Medack ending September 30, 2016. Mr. Medack stated the District should consider adopting a Capitalization Policy for Assets. Assistant Treasurer, James Daniels, seconded the motion.

President, Tina Geiselbrecht- for
Vice President, John Fenoglio- for
Secretary, Vacant
Treasurer, Gary Davis- for
Assistant Treasurer, James Daniels- for
Motion carried.

Agenda Item # 6- Florence Volunteer Fire Department monthly reports.

Fire Chief/Administrator, Robert Shelton.

Florence VFD Board Member.

Fire Chief/Administrator, Robert Shelton, presented the monthly FVFD.

Agenda # 7- Discussion and possible action on Reading and approval of the minutes from the meeting, January 19, 2017.

Treasurer, Gary Davis, made the motion to approve the minutes from January 19, 2017, as presented. Assistant Treasurer, James Daniels, seconded the motion.

President, Tina Geiselbrecht- for
Vice President, John Fenoglio- abstain
Secretary, Vacant
Treasurer, Gary Davis- for
Assistant Treasurer, James Daniels- for
Motion carried.

Agenda # 8- Discussion and possible action on approving the quarterly payment to Williamson County for Radio Communications in the amount of \$2,028.96.

No action was taken on approving the quarterly payment to Williamson County for Radio Communications in the amount of \$2,028.96. The invoice belongs to the FVFD.

Agenda # 9- Discussion and possible action on formalizing termination of work in progress with architect for Station # 2 and authorize District officers and officials to work with firm on winding up same, including final payments or other issues.

Treasurer, Gary Davis, made the motion authorizing the Building Committee to have Emergency Services District # 7 Attorney, Ken Campbell, to formally terminate work in progress. President, Tina Geiselbrecht, opposed to ESD #7 Attorney, Ken Campbell, to terminate work in progress and offered to compose the letter. Treasurer, Gary Davis, amended his motion for President, Tina Geiselbrecht, to compose the letter to formally terminate work in progress. James Daniels, seconded the motion.
President, Tina Geiselbrecht- for
Vice President, John Fenoglio- for
Secretary, Vacant
Treasurer, Gary Davis- for
Assistant Treasurer, James Daniels- for
Motion carried.

Agenda # 10- Discussion and possible action on authorizing District officers and officials to prepare and post a Request for Qualifications for architectural and/or engineering services, as well as other necessary actions, pursuant to Chapter 2269, Texas Government Code, and other applicable law for design, bidding, and construction services on Station 1, if necessary, and the proposed Station # 2.

Vice President, John Fenoglio, made the motion on authorizing District officers and officials to prepare and post a Request for Qualifications for architectural and/or engineering services, as well as other necessary actions, pursuant to Chapter 2269, Texas Government Code, and other applicable law for design, bidding, and construction services on Station 1, if necessary, and the proposed Station # 2. President, Tina Geiselbrecht, stated she is not interested in spending any funds on Station # 1 until the title has been transferred from the City of Florence. Assistant Treasurer, James Daniels, seconded the motion.
President, Tina Geiselbrecht- for
Vice President, John Fenoglio- against
Secretary, Vacant
Treasurer, Gary Davis- for
Assistant Treasurer, James Daniels- for
Motion carried.

Agenda # 11- Discussion and possible action on status of Station # 1 project and impact of loss of engineer for same, and authorize District officers or officials to work with existing firm or retain new firm as noted above in Agenda Item # 10 as necessary for completion of same.

No action was taken on the status of Station # 1 project and impact of loss of engineer for same, and authorize District officers or officials to work with existing firm or retain new firm as noted above in Agenda Item # 10 as necessary for completion of same.

Agenda # 12- Discussion and possible action on the proposal for the survey for Station # 2.

Vice President, John Fenoglio, made the motion to approve the proposal from Diamond Surveying for Station # 2 in the amount of \$1,200.00. Assistant Treasurer, James Daniels, seconded the motion.

President, Tina Geiselbrecht-for
Vice President, John Fenoglio-for
Secretary, Vacant
Treasurer, Gary Davis- for
Assistant Treasurer, James Daniels- for
Motion carried.

Agenda # 13- Report of Building Committee on recent activities.

Committee members James Daniels, Gary Davis, Bobby Shelton, and Clyde Ford met with ESD # 7 Attorney, Ken Campbell, last week to discuss proper protocol on for Station # 2. Building Committee will develop RFQ to present a future meeting for approval.

Agenda # 14- Review and approve payment of bills below \$2,000.00, as presented.

Assistant Treasurer, James Daniels, made the motion to pay bills below \$2,000.00, as presented. Treasurer, Gary Davis, seconded the motion.

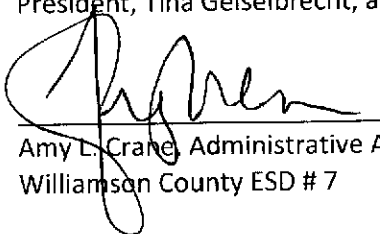
President, Tina Geiselbrecht-for
Vice President, John Fenoglio-for
Secretary, Vacant
Treasurer, Gary Davis- for
Assistant Treasurer, James Daniels- for
Motion carried.

Agenda # 15- Set date, time, and location for the next meeting of the Williamson County ESD # 7.

The next meeting is scheduled for March 23, 2017, at 6:00 pm.

Agenda # 16- Adjournment.

President, Tina Geiselbrecht, adjourned the meeting at 7:55 pm.



Amy L. Crane, Administrative Assistant
Williamson County ESD # 7

Passed and approved by the Williamson County ESD # 7 Board this 23 day of March,
2017.

ATTEST:


Administrative Assistant, Amy L. Crane


President, Tina Geiselbrecht