

**Williamson County Emergency Service District # 7**  
**Notice of Regular Meeting**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a regular meeting of the Board of Williamson County Emergency District # 7, to be held at the

**Andice Fire Station**  
**Administrative Offices**  
**14955 RR 2338 Georgetown, Texas 78633**  
**Tuesday, March 19, 2024, at 6:00 pm.**

The following agenda items will be discussed, considered and action taken as appropriate:

1. Call to order.
2. Public Comment on Items not on the Posted Agenda.  
No formal action, discussion, deliberation, or comment will be made for items not on the current agenda.  
**Speakers should limit any comments to three minutes.**
3. Public Comment on Agenda Items. Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Members of the public will speak on an agenda item at the beginning of the meeting under the agenda item for public comment on agenda items. The Board may require members of the public to register in advance and list the agenda items on which they wish to speak.
4. Discussion and possible action on approving the fiscal audit ending September 30, 2023- Medack & Oltmann,
5. ESD # 7 Treasurer's monthly report.
6. Fire Chief/Administrator monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.
7. Williamson County ESD 7 Professional Firefighter's Association report.
8. Florence Volunteer Fire Department monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.
9. Update from land acquisition committee.
10. Update from planning committee.
11. Update from Apparatus Committee.
12. Review and approval of budget amendments.
13. Reading and approval of the minutes from the meeting, February 20, 2024.
14. Reading and approval of the minutes from the meeting, December 14, 2023.
15. Discussion and possible action on adopting the following SOPs for the Board-
  - a. E-01 Record Retention
  - b. E-02 Commissioner Terms and Requirements
  - c. E-03 Board Meetings
  - d. E-04 Purchasing and Selling Property
  - e. E-05 Fiscal Affairs .
16. Discussion and possible action to postpone the ladder truck purchase and purchase of (2) new engines and (1) Squad instead of the ladder truck.
17. Discussion and possible action on a contact between WC ESD No 7 and KAH Architecture and Interior Design for professional services regarding capital improvement projects for Station 1 and Station 2.
18. Discussion and possible action on adopting a Strategic Planning manual.
19. Discussion and possible action regarding the Administrative Assistant salary.
20. Discussion and possible action on directing Admin to prepare Request for Proposals for banking services.
21. Review and approve payment of bills of the Williamson County ESD # 7.
22. Set date, time, and location for the next meeting of the Williamson County ESD # 7.
23. Adjourn.

  
Amy L. Crane Administrative Assistant

I certify that the above notice of the Williamson County Emergency Services District # 7 Meeting was posted on or before 6:00 pm, Friday, March 15, 2024.

Agenda items may be considered, deliberated and/or acted upon in a different order than set forth above. At any time during the meeting and in compliance with the Texas Open Meetings Act,- Chapter 551 of the Texas Government Code, the Board reserves the right to meet in executive session on any of the above agenda items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gift (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in the executive session may be subject to action during open meetings.