

Williamson County ESD # 7 Board Minutes March 23, 2017

President, Tina Geiselbrecht -present
Vice President, John Fenoglio-present
Commissioner, Keith Couch- present
Treasurer, Gary Davis- present
Assistant Treasurer, James Daniels- present

Chief, Robert Shelton, present
FVFD Representative, Andrew Marin- absent

Agenda Item # 1- Call to Order.

President, Tina Geiselbrecht, called the meeting to order at 6:02 pm.

Agenda Item # 2- Swearing in of New Commissioner, Keith Couch.

Agenda Item # 3- Citizens Address to Board.

Sandi Simpson inquired about Commissioner Keith Couch's background as an applicant to the Board.

Agenda Item # 4- Board Address.

President, Tina Geiselbrecht, extended gratitude to Commissioner, Keith Couch, for his willingness to serve on the Williamson County ESD # 7 Board.

Agenda Item # 5- ESD # 7 Treasurer's Report.

Treasurer, Gary Davis, presented the monthly Treasurer's Report.

Agenda Item # 6- Florence Volunteer Fire Department monthly reports.

Fire Chief/Administrator, Robert Shelton.

Florence VFD Board Member.

Fire Chief/Administrator, Robert Shelton, presented the monthly FVFD.

Agenda # 7- Discussion and possible action on Reading and approval of the minutes from the meeting, February 16, 2017.

Assistant Treasurer, James Daniels, made the motion to approve the minutes from February 16, 2017, as presented.

Treasurer, Gary Davis, seconded the motion.

President, Tina Geiselbrecht- for

Vice President, John Fenoglio- for

Commissioner Keith Couch- for

Treasurer, Gary Davis- for

Assistant Treasurer, James Daniels- for

Motion carried.

Agenda # 8- Discussion and possible action on approving the quarterly payment to FVFD in the amount of \$78,636.25 quarterly payment for April, May, and June 2017.

Treasurer, Gary Davis, made the motion to approve the quarterly payment to FVFD in the amount of \$78,636.25 for April, May, and June 2017. Assistant Treasurer, James Daniels, seconded the motion.

resident, Tina Geiselbrecht-for
Vice President, John Fenoglio-for
Commissioner, Keith Couch- for
Treasurer, Gary Davis- for
Assistant Treasurer, James Daniels- for
Motion carried.

Agenda # 9- Discussion and possible action on setting a Capitalization Policy for Assets.

Treasurer, Gary Davis, made the motion to establish a capitalization policy as follows: Assets over \$2,500.00 will be capitalized with two exceptions (1) the Board can vote to not capitalized specific assets and (2) Discretion of Treasurer in conjunction with approval of the ESD Auditor to not capitalize specific assets. President, Tina Geiselbrecht, made a friendly amendment to authorize Treasurer, Gary Davis, approve on behalf of the Board if the asset is not be capitalized. James Daniels, seconded the motion.

President, Tina Geiselbrecht-for
Vice President, John Fenoglio-for
Commissioner, Keith Couch- for
Treasurer, Gary Davis- for
Assistant Treasurer, James Daniels- for
Motion carried.

Agenda # 10- Discussion and possible action on authorizing District officers and officials to prepare and post a Request for Qualifications for architectural and/or engineering services, as well as other necessary actions, pursuant to Chapter 2269, Texas Government Code, and other applicable law for design, bidding, and construction services on Station 1, if necessary, and the proposed Station # 2.

No action was taken on the Request for Qualifications for architectural and/or engineering services. The RFQ was approved in the previous meeting.

Agenda # 11- Discussion and possible action on the invoices for Medack and Oltmann, LLP in the amount of \$6,000.00 for the Audit ending September 30, 2016.

Treasurer, Gary Davis, made the motion to approve an invoice for Medack and Oltmann, LLP in the amount of \$6,000.00 for the Audit ending September 30, 2016. Assistant Treasurer, James Daniels, seconded the motion.

President, Tina Geiselbrecht-for
Vice President, John Fenoglio-for
Commissioner, Keith Couch- for
Treasurer, Gary Davis- for
Assistant Treasurer, James Daniels- for
Motion carried.

Agenda # 12- Report of Building Committee on recent activities.

Committee member and Treasurer, Gary Davis reported that Government Capital has reviewed the financials. Mr. Davis will contact Commissioner, Valerie Covey, for final review on the Request for Qualifications for architectural and/or engineering services. Committee member and Assistant Treasurer, James Daniels, reported that the survey is completed.

Agenda # 13- Discussion and possible action on an invoice from Burns Anderson Jury & Brenner, LLP in the amount of \$4,059.01.

Vice President, John Fenoglio, made the motion to approve an invoice from Burns Anderson Jury & Brenner, LLP in the amount of \$4,059.01. Commissioner, Keith Couch, seconded the motion.

President, Tina Geiselbrecht- for
Vice President, John Fenoglio- for
Commissioner, Keith Couch- for
Treasurer, Gary Davis- for
Assistant Treasurer, James Daniels- for
Motion carried.

Agenda # 14- Discussion and possible action on a quarterly invoice to VFIS of Texas in the amount of \$3,232.00 for Insurance.

Treasurer, Gary Davis, made the motion to approve the quarterly invoice to VFIS of Texas in the amount of \$3,232.00 for Insurance. Assistant Treasurer, James Daniels, seconded the motion.

President, Tina Geiselbrecht- for
Vice President, John Fenoglio- for
Commissioner, Keith Couch- for
Treasurer, Gary Davis- for
Assistant Treasurer, James Daniels- for
Motion carried.

Agenda # 15- Review and approve payment of bills below \$2,000.00, as presented.

Assistant Treasurer, James Daniels, made the motion to pay bills below \$2,000.00, as presented. Treasurer, Gary Davis, seconded the motion.

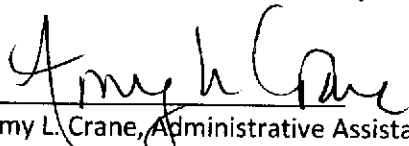
President, Tina Geiselbrecht- for
Vice President, John Fenoglio- for
Commissioner, Keith Couch- for
Treasurer, Gary Davis- for
Assistant Treasurer, James Daniels- for
Motion carried.

Agenda # 16- Set date, time, and location for the next meeting of the Williamson County ESD # 7.

The next meeting is scheduled for Wednesday, April 19 2017, at 6:00 pm.

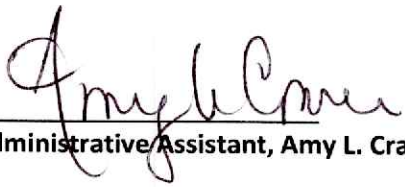
Agenda # 17- Adjournment.

President, Tina Geiselbrecht, adjourned the meeting at 7:03 pm.


Amy L. Crane, Administrative Assistant
Williamson County ESD # 7

Passed and approved by the Williamson County ESD # 7 Board this 19 day of April
2017.

ATTEST:


Administrative Assistant, Amy L. Crane


President, Tina Geiselbrecht