

**Williamson County ESD # 7 Board Meeting Minutes
May 21, 2024**

President Keith Couch- present
Vice President Mark Bell- absent
Secretary Darrel Warren- absent
Assistant Treasurer James Shofner- present
Treasurer Laura Anderson - present

Also present at the meeting:
Operations Captain Brian Burkhart
Administrative Assistant Amy L Crane
Administrative Assistant Felicia Longoria

Texas CLASS- Danny King

Agenda Item # 1- Call to Order.

President Keith Couch called the meeting to order at 6:01 pm.

Agenda Item # 2- Public Comment on items not on the Posted Agenda.

No Public comment.

Agenda Item # 3- Public Comment on items on Posted Agenda.

No Public comment.

Agenda Item # 4- ESD # 7 Treasurer's Report.

Treasurer Laura Anderson presented the bank reconciliation for March and April 2024 reconciliation. The ending balance was \$4,854,468.48.

Agenda Item # 5- Fire Chief/Administrator monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

Captain Brian Burkhart presented the monthly report. The department is planning an awards banquet/BBQ for the fall of 2024.

Agenda Item # 6- Williamson County ESD 7 Professional Firefighter's Association report.

Association President Derek Rogers stated the Association has no update this month.

Agenda Item # 7- Florence Volunteer Fire Department monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.

FVFD President Andre Marin was not available to present the FVFD monthly report.

Agenda Item # 8- Update from land acquisition committee.

No update from the land acquisition committee.

Agenda Item # 9- Update from planning committee.

No update from the planning committee.

Agenda Item # 10- Update from apparatus committee.

No update from apparatus committee.

Agenda Item # 11- Review and approval of budget amendments.

No budget amendments were presented to review and approve.

Agenda Item #12- Reading and approval of the minutes from the meeting April 2, 2024.

Treasurer Laura Anderson made the motion to approve the minutes from the meeting April 2, 2024, as presented. Assistant Treasurer James Shofner seconded the motion.

President Keith Couch- for

Vice President Mark Bell- absent

Secretary Darrel Warren- absent

Assistant Treasurer James Shofner- for

Treasurer Laura Anderson - for

Motion carried.

Agenda Item #13- Reading and approval of the minutes from the meeting April 16, 2024.

Assistant Treasurer James Shofner made the motion to approve the minutes from the meeting April 16, 2024, as presented. Treasurer Laura Anderson seconded the motion.

President Keith Couch- for

Vice President Mark Bell- absent

Secretary Darrel Warren- absent

Assistant Treasurer James Shofner- for

Treasurer Laura Anderson - for

Motion carried.

Agenda Item #14- Reading and approval of the minutes from the meeting April 30, 2024.

Treasurer Laura Anderson made the motion to approve the minutes from the meeting April 30, 2024, as presented. Assistant Treasurer James Shofner seconded the motion.

President Keith Couch- for

Vice President Mark Bell- absent

Secretary Darrel Warren- absent

Assistant Treasurer James Shofner- for

Treasurer Laura Anderson - for

Motion carried.

Agenda Item #15- Presentation from Texas CLASS – Danny King.

Texas CLASS representative Danny King presented the procedures and risks of an investment pool funds for the State of Texas Government entities. The Williamson County ESD No 7 approved the agreement with Texas CLASS in a prior meeting.

Agenda Item # 16- Discussion and possible action on contract overview and acceptance of FIRST DUE RMS System.

Treasurer Laura Anderson made the motion to approve payment of bills of the Williamson County ESD No 7, as presented. Assistant Treasurer James Shofner seconded the motion.

President Keith Couch- for
Vice President Mark Bell- absent
Secretary Darrel Warren- absent
Assistant Treasurer James Shofner- for
Treasurer Laura Anderson - for
Motion carried.

Agenda Item # 22- Discussion and possible action to review the Resolution Regarding Public Participation at Open Meetings and make changes as appropriate.

Treasurer Laura Anderson made the motion to approve after the annual review of the Resolution Regarding Public Participation at Open Meetings with no changes. Assistant Treasurer James Shofner seconded the motion.

President Keith Couch- for
Vice President Mark Bell- absent
Secretary Darrel Warren- absent
Assistant Treasurer James Shofner- for
Treasurer Laura Anderson - for
Motion carried.

Agenda Item # 23- Discussion and possible action on the purchase of firefighter commendation bars to start a firefighter recognition program (\$3,283.90).

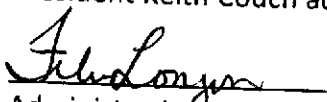
Treasurer Laura Anderson made the motion to approve the purchase of firefighter commendation bars to start a firefighter recognition program in the amount of \$3,283.90. Assistant Treasurer James Shofner seconded the motion.

President Keith Couch- for
Vice President Mark Bell- absent
Secretary Darrel Warren- absent
Assistant Treasurer James Shofner- for
Treasurer Laura Anderson - for
Motion carried.

Agenda Item # 24- Set date, time, and location for the next meeting of the Williamson County ESD # 7.
The regular meeting is scheduled for June 18, 2024, at 6:00 pm.

Agenda Item # 25- Adjournment.


President Keith Couch adjourned the meeting at 7:22 pm.



Administrative Assistant Felicia Longoria
Williamson County ESD # 7

Passed and approved by the Williamson County ESD # 7 Board this 16 day of June, 2024.

ATTEST:


Administrative Assistant Felicia Longoria


President Keith Couch