

**Williamson County ESD # 7 Board Meeting Minutes**

**June 18, 2024**

President Keith Couch- absent  
Vice President Mark Bell- present  
Secretary Darrel Warren- present  
Assistant Treasurer James Shofner- present  
Treasurer Laura Anderson - present

Also present at the meeting:  
Fire Chief Ray Cummings  
Administrative Assistant Amy L Crane  
Administrative Assistant Felicia Longoria  
Dick Hanson  
Lt Ryan Fuqua  
FF John Johnston  
FF Caden Grady

**Agenda Item # 1- Call to Order.**

Vice-President Mark Bell called the meeting to order at 6:00 pm.

**Agenda Item # 2- public Comment on items not on the Posted Agenda.**

No public comment.

**Agenda Item # 3- public Comment on items on Posted Agenda.**

No public comment.

**Agenda Item # 4- ESD # 7 Treasurer's Report.**

Treasurer Laura Anderson presented the bank reconciliation for May 2024. The ending balance was \$4,834,882.21.

**Agenda Item # 5- Fire Chief/Administrator monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.**

Fire Chief Ray Cummings presented the monthly report. Chief Ray Cummings Introduced two new hires FF Grady and FF Johnston.

**Agenda Item # 6- Williamson County ESD 7 Professional Firefighter's Association report.**

Association President Derek Rogers was not available to present the monthly report.

**Agenda Item # 7- Florence Volunteer Fire Department monthly report regarding emergency operations, apparatus, response times, call volume, training, management activities and membership.**

FVFD President Andre Marin was not available to present the FVFD monthly report.

**Agenda Item # 8- Update from land acquisition committee.**

No update from the land acquisition committee.

**Agenda Item # 9- Update from planning committee.**

Chief Ray Cummings stated the Architect is in the process of soliciting General Contractors for the Station No 1 remodel.

**Agenda Item # 10- Update from apparatus committee.**

No update from apparatus committee.

**Agenda Item # 11- Review and approval of budget amendments.**

No budget amendments were presented to review and approve.

**Agenda Item # 12- Reading and approval of the minutes from the meeting May 21, 2024.**

Treasurer Laura Anderson made the motion to approve the minutes from the meeting May 21, 2024, with the correction to number 5 from Chief Ray Cummings to Captain Brian Burkhart. Assistant Treasurer James Shofner seconded the motion.

President Keith Couch- absent

Vice President Mark Bell- for

Secretary Darrel Warren- for

Assistant Treasurer James Shofner- for

Treasurer Laura Anderson - for

Motion carried.

**Agenda Item # 13- Discussion and possible action r on resolution authorizing disposal of surplus or salvage property regarding MSA 45min cylinders and old RIT packs with bags to Rio Vista Volunteer Fire Department. – Ryan Fuqua.**

Secretary Darrel Warren made the motion to approve the resolution authorizing disposal of surplus or salvage property regarding MSA 45min cylinders and old RIT packs with bags to Rio Vista Volunteer Fire Department. Treasurer Laura Anderson seconded the motion.

President Keith Couch- absent

Vice President Mark Bell- for

Secretary Darrel Warren- for

Assistant Treasurer James Shofner- for

Treasurer Laura Anderson - for

Motion carried.

**Agenda Item # 14- Discussion and possible action on the purchase of hose storage rack. Cost - \$2,500.00.**

Assistant Treasurer James Shofner made the motion to approve the purchase of a hose storage rack in the amount of \$ 2,500.00. Secretary Darrel Warren seconded the motion.

President Keith Couch- absent

Vice President Mark Bell- for

Secretary Darrel Warren- for

Assistant Treasurer James Shofner- for

Treasurer Laura Anderson - for

Motion carried.

**Agenda Item # 15- Discussion and possible action on the adoption of 2024 tax and budget planning calendar, and authorization of payment for tax process publications.**

Treasurer Laura Anderson made the motion to approve the 2024 tax and budget planning calendar, and authorization of payment for tax process publications prepared by The Carlton Law Firm. Assistant Treasurer James Shofner seconded the motion.

President Keith Couch- absent

Vice President Mark Bell- for

Secretary Darrel Warren- for

Assistant Treasurer James Shofner- for

Treasurer Laura Anderson - for

Motion carried.

**Agenda Item # 16- Discussion and possible action to consider status of the district website, accessibility, posting requirements and any related actions to take.**

No action was taken on Agenda Item # 16. The agenda item was an extension of Agenda Item # 15.

**Agenda Item # 17- Discussion and possible action on the total price to outfit Station 2 with electronic door locks and a 4-camera surveillance system. Total cost - \$4,910.00.**

Assistant Treasurer James Shofner made the motion to approve the purchase to outfit Station 2 with electronic door locks and a 4-camera surveillance system in the amount of \$ 4,910.00. Treasurer Laura Anderson seconded the motion.

President Keith Couch- absent

Vice President Mark Bell- for

Secretary Darrel Warren- for

Assistant Treasurer James Shofner- for

Treasurer Laura Anderson - for

Motion carried.

**Agenda Item # 18- Discussion and possible action on the purchase of Challenger Forcible Entry Training Door. Cost - \$ 8,888.07.**

Secretary Darrel Warren made the motion to approve the purchase of Challenger Forcible Entry Training Door in the amount of \$ 8,888.07. Assistant Treasurer James Shofner seconded the motion.

President Keith Couch- absent

Vice President Mark Bell- for

Secretary Darrel Warren- for

Assistant Treasurer James Shofner- for

Treasurer Laura Anderson - for

Motion carried.

**Agenda Item # 19- Discussion on possible action on the amendment to Agreement for Services on First Due Contract.**

Assistant Treasurer James Shofner made the motion to approve the amendment to the Agreement for Services on First Due Contract regarding archiving Electronic Patient Care Reporting migrating from the RMS Image Trend. Secretary Darrel Warren seconded the motion.

President Keith Couch- absent

Vice President Mark Bell- for  
Secretary Darrel Warren- for  
Assistant Treasurer James Shofner- for  
Treasurer Laura Anderson - for  
Motion carried.

**Agenda Item # 20- Resolution to approve CLARITY Benefit Solutions Premium Only Plan Document.**

Treasurer Laura Anderson made the motion to approve the Resolution for a CLARITY Benefit Solutions Premium Only Plan Document. Assistant Treasurer James Shofner seconded the motion.

President Keith Couch- absent  
Vice President Mark Bell- for  
Secretary Darrel Warren- for  
Assistant Treasurer James Shofner- for  
Treasurer Laura Anderson - for  
Motion carried.

**Agenda Item # 21- Discussion and possible action on capital improvement projects for Station 1 and Station 2.**

Treasurer Laura Anderson made the motion to approve the quote from Gerald Nunn Electric in the amount of \$ 2,723.01 for the installation of a 200-amp service at Station No 1 for temporary housing. Secretary Darrel Warren seconded the motion.

President Keith Couch- for  
Vice President Mark Bell- absent  
Secretary Darrel Warren- absent  
Assistant Treasurer James Shofner- for  
Treasurer Laura Anderson - for  
Motion carried.

**Agenda Item # 22- Review and approve payment of bills of the Williamson County ESD # 7.**

Treasurer Laura Anderson made the motion to approve payment of bills of the Williamson County ESD No 7, as presented. Assistant Treasurer James Shofner seconded the motion.

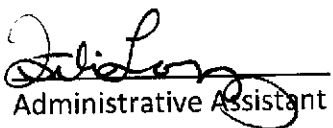
President Keith Couch- absent  
Vice President Mark Bell- for  
Secretary Darrel Warren- for  
Assistant Treasurer James Shofner- for  
Treasurer Laura Anderson - for  
Motion carried.

**Agenda Item # 23- Set date, time, and location for the next meeting of the Williamson County ESD # 7.**

The regular meeting is scheduled for July 23, 2024, at 6:00 pm.

**Agenda Item # 24- Adjournment.**

Vice-President Mark Bell adjourned the meeting at 6:45 pm.



Administrative Assistant Felicia Longoria

Passed and approved by the Williamson County ESD # 7 Board this 23 day of July, 2024.

ATTEST:

  
Administrative Assistant Felicia Longoria

  
President Keith Couch