

**Williamson County ESD # 7 Board Meeting Minutes  
January 28, 2025**

President Keith Couch- present  
Vice President Mark Bell- present  
Secretary Darrel Warren- present  
Assistant Treasurer vacant  
Treasurer Laura Anderson - present

Also present at the meeting:  
Fire Chief Patrick Shipp  
Administrative Assistant Amy L Crane  
Commissioner Valerie Covey  
Captain L Priest  
FF A Monteon  
LT C Perry  
Andrew Marin  
LT J Anderson  
Patty Couch

**Agenda Item # 1- Call to Order.**

President Keith Couch called the meeting to order at 6:05 pm.

**Agenda Item # 2- Commissioner Valerie Covey swearing in Keith Couch, Laura Anderson, and Darrel Warren.**

County Commissioner Valerie Covey sworn in for a two-year term Keith Couch, Laura Anderson, and Darrel Warren.

**Agenda Item # 3- Public Comment on items not on the Posted Agenda.**

No public comment.

**Agenda Item # 4- Public Comment on items on Posted Agenda.**

No public comment.

**Agenda Item # 5- ESD # 7 Treasurer's Report.**

Treasurer Laura Anderson presented the monthly Treasurer's report for December 2024. The account balance ending December 31, 2024, is \$8,453,271.08.

**Agenda Item # 6- Discussion and possible action on updating organizational chart.**

No action was taken on the organizational chart. Chief Shipp requested Administrative Assistant positions fall under the purview of the Chief instead of the Board.

**Agenda Item # 7- Discussion and action on scheduling a budget workshop.**

The Board agreed to meet on February 18, 2025, at 5:30 pm.

**Agenda Item # 8- Review and approval of budget amendments.**

No action was taken on budget amendments. No amendments were presented.

**Agenda Item # 9- Discussion and action on a contract between Keith Hickman Architecture and Williamson County ESD No 7 for the Nolina Station No 3 construction project.**

Treasurer Laura Anderson made the motion to approve the contract between Keith Hickman Architecture and Williamson County ESD No 7 for the Nolina Station No 3 construction project. County Commissioner Covey has concerns regarding access to the property. President Keith Couch and Architect Keith Hickman discussed the project. Secretary Darrel Warren seconded the motion.

President Keith Couch- for  
Vice President Mark Bell- for  
Secretary Darrel Warren- for  
Assistant Treasurer- vacant  
Treasurer Laura Anderson – for  
Motion carried.

**Agenda Item # 10- Discussion and possible action on purchasing truck equipment for apparatus.**

Treasurer Laura Anderson made the motion to purchase various equipment from multiple vendors and does not exceed \$3,300,000 for apparatus equipment not purchased with the order of (2) Engine trucks. Secretary Darrel Warren seconded the motion.

President Keith Couch- for  
Vice President Mark Bell- for  
Secretary Darrel Warren- for  
Assistant Treasurer- vacant  
Treasurer Laura Anderson – for  
Motion carried.

**Agenda Item # 11- Discussion and possible action on purchasing an air compressor for Florence Station No 1.**

Vice President Mark Bell made the motion to approve the purchase from Morton Morrow in the amount of \$42,834.83 utilizing some of the existing structure. Secretary Darrel Warren seconded the motion.

President Keith Couch- for  
Vice President Mark Bell- for  
Secretary Darrel Warren- for  
Assistant Treasurer- vacant  
Treasurer Laura Anderson – for  
Motion carried.

**Agenda Item # 12- Discussion and possible action on finish-out upstairs expansion.**

Treasurer Laura Anderson made the motion to authorize President Keith Couch not to exceed \$60,000 to finish-out upstairs expansion at Andice Fire Station No 2. Vice President Mark Bell seconded the motion.

President Keith Couch- for  
Vice President Mark Bell- for  
Secretary Darrel Warren- for  
Assistant Treasurer- vacant  
Treasurer Laura Anderson – for  
Motion carried.

**Agenda Item # 13- Discussion and possible action on Station No 1 and 2 improvements.**

No action was taken on Station No 1 & 2 improvements.

**Agenda Item # 14- Discussion and possible action on purchasing tablets for Williamson County ESD No 7 Commissioners.**

Treasurer Laura Anderson made the motion to purchase six tablets at \$1,399.00 each from AT&T.

Secretary Darrel Warren seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darrel Warren- for

Assistant Treasurer vacant

Treasurer Laura Anderson – for

Motion carried.

**Agenda Item # 15- Discussion and possible action on First Net wireless services.**

Treasurer Laura Anderson made the motion to purchase First Net wireless service with unlimited data.

Secretary Darrel Warren seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darrel Warren- for

Assistant Treasurer- vacant

Treasurer Laura Anderson – for

Motion carried.

**Agenda Item # 16- Discussion and possible action on a proposal from PHI cares for air ambulance membership.**

No action was taken on a proposal from PHI Cares concerning air ambulance membership.

**Agenda Item # 17- Review and approve payment of bills of the Williamson County ESD # 7.**

Secretary Darrel Warren made the motion to approve payment of bills of Williamson County ESD No. 7, as presented. Vice President Mark Bell seconded the motion.

President Keith Couch- for

Vice President Mark Bell- for

Secretary Darrel Warren- for

Assistant Treasurer- vacant

Treasurer Laura Anderson – for

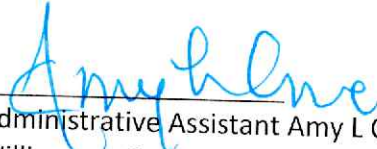
Motion carried.

**Agenda Item # 18- Set date, time, and location for the next meeting of the Williamson County ESD # 7.**

The regular meeting is scheduled for February 18, 2025, at 5:30 pm.

**Agenda Item # 19- Adjournment.**

President Keith Couch adjourned the meeting at 7:26 pm.

  
Administrative Assistant Amy L Crane  
Williamson County ESD # 7

Passed and approved by the Williamson County ESD # 7 Board this 18 day of Feb, 2025.

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ATTEST:

  
Administrative Assistant Amy L Crane

  
President Keith Couch